

**-COUNTY OF MILWAUKEE-
INTEROFFICE COMMUNICATION**

DATE : January 14, 2013

TO : Marina Dimitrijevic, Chair, County Board of Supervisors

FROM : Craig Kammholz, Fiscal and Budget Administrator, Department of Administrative Services

SUBJECT : Office of the Sheriff Request to Create 2.0 FTE Correction Manager Positions.

REQUEST

The Office of the Sheriff is requesting permission to create 2.0 FTE Correction Manager positions (title code 00077110, pay range 915E), with no offsetting position reductions.

BACKGROUND/ANALYSIS

The 2013 Adopted Budget includes 4.0 FTE Correction Manager positions at the County Correctional Facility-Central (CCFC), a reduction of 1.0 FTE from the 2012 Adopted Budget. The number of positions was reduced because of long-term vacancies in the positions between both the CCFC and the County Correctional Facility South (CCFS). For instance in March 2012 only three of the combined 12 positions were filled; in May four of the positions were filled.

According to the Sheriff's request, two additional positions are now required because the incumbents budgeted at both the CCFS and CCFC have routinely split time managing both facilities. The request envisions the positions being staffed on a 24 X 7 basis at the CCFC which would require more than four positions once transition of the CCFS to a Superintendent is complete.

However, subsequent to the submission of this request, the Office of the Sheriff initiated legal action against the County seeking to overturn the management transition of the CCFS to a Superintendent. The County Executive has submitted a request to delay the transition to a point in time at least four months after this legal issue is settled. Alternatively, if the Court rules in favor of the Sheriff, the Sheriff's request in this matter would be rendered moot as there would now be sufficient budgeted staff between the CCFS and CCFC to staff these positions.

Until this matter is resolved, there are sufficient staff between the two facilities in the interim. Therefore, because the timeframe of the transition is unknown at this time, it is recommended that this request be rejected at the present time, pending the legal action initiated by the Sheriff.

FISCAL NOTE

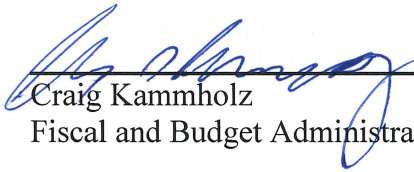
Creation of 2.0 FTE Correction Manager positions would cost approximately \$126,787 in salary and social security, assuming the positions are filled at the midpoint of pay range 915E. The active fringe benefit costs would total approximately \$42,627. The total cost would be \$169,414, which the Office of the Sheriff proposes to absorb within its 2013 Adopted Budget.

Rejection of this request, as recommended, would have no tax levy impact.

RECOMMENDATION

Due to the uncertainty of the transition of the CCFS, including one possible outcome which would render the Sheriff's request moot, it is recommended that the request to create 2.0 FTE Correction Manager Positions (title code 00077110, pay range 915E) be rejected. If the pending legal action related to the transition of the CCFS is settled in favor of the transition of the facility to a superintendent, then it is recommended that this request be reconsidered.

Prepared by:
Josh Fudge



Craig Kammholz
Fiscal and Budget Administrator, Department of Administrative Services

- Pc: Chris Abele, County Executive
David Clarke, Milwaukee County Sheriff
Amber Moreen, Chief of Staff, County Executive's Office
Richard Schmidt, Inspector, Office of the Sheriff
Kelly Bablitch, Chief of Staff, Board of Supervisors
Kerry Mitchell, Director, Department of Human Resources
Jennifer Collins, Research Analyst, Board of Supervisors