

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** February 18, 2022

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Report from the Director, Department of Health and Human Services, requesting authorization to retroactively amend a 2022 adopted purchase of service contract with American United Transportation (AUT) by \$175,000 to deliver meals to older adults participating in the Senior Dining Program

**FISCAL EFFECT:**

- No Direct County Fiscal Impact
  - Existing Staff Time Required
- Increase Operating Expenditures  
(If checked, check one of two boxes below)
  - Absorbed within Agency's Budget
  - Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	\$175,000	\$0
	Revenue	\$175,000	\$0
	Net Cost	\$0	\$0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. This report from the Director, Department of Health and Human Services, requests retroactive authorization to amend the 2022 Adopted Budget by \$175,000 to contract with American United Transportation (AUT) for transportation services and delivery costs to coordinate and provide home delivered meals to senior dining program participants who are unable to pick up meals at carry-out meal site locations. These contracted services were utilized in 2021 and are now being requested to continue into 2022 for older adults ages 60 and older. These additional services are intended to keep older adults safe, healthy and able to continue to live independently in the community during the ongoing COVID pandemic.

B. A 2022 amendment of \$175,000 is established with AUT and is funded through a 2022 contract with the State of Wisconsin, including new Older Americans Act ARPA Title III-C2 Home Delivered Meals grant funds (File 22-144).

C. This amendment will have no tax levy impact. The 2022 amended budget increase is funded by new 2022 Older Americans Act ARPA Title III-C2 Home Delivered Meals grant funds of \$614,332.

Department/Prepared By: Mary Proctor Brown, Budget Manager, Aging & Disabilities Services

Authorized Signature Shakita LaGrant-McClain

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?<sup>2</sup>  Yes  No  Not Required