

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: November 13, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services (DHHS), requesting the creation of 1.0 FTE Community Intervention Specialist

File Type: Action

REQUEST

The Department of Health and Human Services (DHHS), is requesting approval to create 1.0 FTE Community Intervention Specialist (CIS) in paygrade 24.

POLICY

The maximum number of positions and/or the maximum number of employee hours in each classification are approved as part of the annual adopted budget. Changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors.

Milwaukee County Ordinances:		17.28
------------------------------	--	-------

BACKGROUND

DHHS-Children, Youth and Family Services (CYFS) applied for and was awarded a Bureau of Justice Assistance (BJA) FY24 Office of Justice Programs Community Based Violence Intervention and Prevention Initiative site-based grant in the amount of \$2 million over the course of three years (10/1/24-9/30/27). The grant supports the community violence intervention efforts in Milwaukee County, specifically the Advanced Peace Fellowship implementation.

The purpose of the grant is to enhance local infrastructure and community engagement to support effective community violence intervention and prevention strategies, as well as build capacity to make data driven decisions to assess local needs, identify appropriate Community Violence Intervention (CVI) strategies, track implementation, and assess impact. The overall goal is to disrupt and decrease gun violence and increase protective factors by providing intensive services and supports to enrolled participants.

The BJA grant will offset 80 percent of the cost of the Community Intervention Specialist with the remaining 20 percent being funded through Youth Aids revenue. This position is responsible for collaborating with partners in the local violence reduction efforts, to include community engagement activities and events across Milwaukee County. The position will also provide administrative grant support and project management support to the Community Violence Intervention Program Manager, to include data collection and reporting requirements.

The CIS will also work with community members, partners, and stakeholders across Milwaukee County to ensure all grant activities are completed successfully and in alignment with the Advanced Peace Fellowship program.

Position requested:

FTE	Title	Pay Grade	Pay Range	Annual Salary Range
1	Community Intervention Specialist	24	\$28.21-\$32.84	\$58,683-68,316

ALIGNMENT TO STRATEGIC PLAN

The request to create the new position aligns with the county’s strategic plan to ensure that we can continue determining what, where, and how we deliver services to advance health equity and provide more resources upstream to address community-based violence.

FISCAL EFFECT

A fiscal note form is attached.

TERMS

N/A

VIRTUAL MEETING INVITES

Shakita LaGrant-McClain, DHHS Director
Kelly Pethke, CYFS Administrator
Lathel Taylor, CYFS Superintendent of Detention

PREPARED BY:

Kelly Pethke, CYFS Administrator

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, DHHS Director

ATTACHMENTS:

None

cc: County Executive David Crowley
Hon. Karl Ashley, Chief Judge
Sup. Willie Johnson Jr., Chair, Finance Committee
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, & Strategic Planning Committee
Liz Sumner, Comptroller, Office of the Comptroller
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Joseph Lamers, Director, Office of Strategy, Budget and Performance
Steve Cady, Research & Policy Director, Office of the Comptroller
Madeline Fruehe, Budget & Management Analyst, SBP