

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** July 11, 2022

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** From the Executive Director of Parks asking for passive review of a fourth amended scope of work with Cardno Inc. for engineering services, final design and development, and an archeological review of the Little Menomonee River and Parkway which causes the agreement to exceed \$100,000

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact<br><input checked="" type="checkbox"/> Existing Staff Time Required<br><input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input type="checkbox"/> Absorbed within Agency's Budget<br><input type="checkbox"/> Not Absorbed within Agency's Budget<br><input type="checkbox"/> Decrease Operating Expenditures<br><input type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input type="checkbox"/> Use of contingent funds |
|--|--|

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
- A. Parks is asking for passive review of an amended scope of work with Cardno Inc. for engineering services, final design and development, and an archeological review of the Little Menomonee River and Parkway which causes the agreement to exceed \$100,000. The added scope includes 3 months of additional oversight and a vegetative monitoring scope to meet DNR and EPA goals. This is the fourth amendment to the scope of work and is fee revision number four to the contract.
- B. This change of scope increases the contract from \$119,338 to \$144,070.20. An increase of \$24,732.20. The original contract amount was \$72,352, which was increased to \$106,782 by approval of the Finance Committee by passive review on March 18, 2021, in County Board file 21-328, and increased to \$113,694 by approval of the Finance Committee by passive review on July 26, 2021, in County Board File 21-648, and increased to \$119,338 by approval of the Finance Committee by passive review on January 27, 2022, in County Board File 22-305. This contract is paid through grant funds.
- C. Sufficient funds are budgeted because this contract is being paid by grant funding.
- D. No assumptions or interpretations were used.

Department/Prepared by: Milwaukee County Parks  
Erica Goblet, Contracts Manager

Authorized Signature: \_\_\_\_\_

*Guy Smith*

Did DAS-Fiscal Staff Review?  Yes  No  
Did CDBP Review?<sup>2</sup>  Yes  No  Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.