


COUNTY OF MILWAUKEE
Department of Human Resources
INTER-OFFICE COMMUNICATION

DATE: 12/21/2017

TO: Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

FROM: Kerry Mitchell, Chief Human Resources Officer 

SUBJECT: **Position Creation Under Consideration by the Committee**

A review of the duties to be assigned to the new position requested by the department resulted in the following recommendation:

Recommended Title	Senior Real Estate Manager
Department	Department of Health and Human Services
Org. Unit	8000
Title Code	TBD
Number of Positions	1
Pay Grade	31M
Bottom Step \$(Annual)	\$63,932.83
Top Step \$(Annual)	\$76,127.92
Budgeted Amount (Annual)	\$78,805.00

cc: Chris Abele – County Executive
Raisa Koltun – Chief of Staff, Office of the County Executive
Kelly Bablitch – Chief of Staff, Milwaukee County Board of Supervisors
Scott Manske – Milwaukee County Comptroller
Steve Cady – Director of Research and Policy, Research Services Division, Office of the Comptroller
Teig Whaley-Smith – Director, Department of Administrative Services
Janelle Jenson – Senior Committee Coordinator