



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes Personnel Committee

Chairperson: Supervisor James "Luigi" Schmitt
Vice Chairperson: Supervisor John F. Weishan, Jr.
Supervisor Anthony Staskunas

Supervisor Dan Sebring
Supervisor Sequanna Taylor

Committee Coordinator: Shanin R. Brown, (414) 278-4073
Research Analyst: Steve Cady, (414) 278-4347

Friday, May 12, 2017

9:00 AM

Room 201B

Call To Order

Present 3 - Weishan Jr., Staskunas and Schmitt

Excused 2 - Sebring and Taylor (2)

RETIREMENT PLAN SERVICES - 1

Items 1 and 2 were considered together.

- 1 [17-340](#) From the Interim Director, Retirement Plan Services, Department of Human Resources, providing an informational follow-up report regarding: abeyance on collection activities for any new overpayments; the fully executed Baker Tilly contract; errors and correction action associated with the 2014 Voluntary Correction Program; and the Workgroup tasked with researching a possible transition to the State of Wisconsin pension system. **(Considered by the Committees on Personnel, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-340 REPORT](#)
 [17-340 BAKER TILLY CONTRACT](#)

APPEARANCES:

Margaret Daun, Corporation Counsel, Office of Corporation Counsel
Amy Pechacek, Interim Director, Retirement Plan Services, Department of Human Resources (DHR), and Director of Risk Management, Department of Administrative Services
Jerry Heer, Director of Audits, Audit Services Division, Office of the Comptroller
Kerry Mitchell, Chief Human Resources Officer, DHR

Chairman Schmitt requested that Items 1 and 2 be considered together. There being no objections by Committee members, it was so ordered by the Chairman.

The Informational Reports associated with Items 1 and 2 were DISCUSSED WITH NO ACTION TAKEN.

MILWAUKEE COUNTY BOARD OF SUPERVISORS - 1

Items 1 and 2 were considered together.

- 2 [17-405](#) From the Milwaukee County Board of Supervisors, requesting a written informational report from the Chief Human Resources Officer, Department of Human Resources (DHR), and the Interim Director, Retirement Plan Services, DHR, regarding an update on Voluntary Correction Plans the Administration entered into with the Internal Revenue Service, to include a comprehensive fiscal analysis of associated costs of corrections to identified failures.

(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [17-405 REPORT](#)

APPEARANCES:

Margaret Daun, Corporation Counsel, Office of Corporation Counsel
Amy Pechacek, Interim Director, Retirement Plan Services, Department of Human Resources (DHR), and Director of Risk Management, Department of Administrative Services

Jerry Heer, Director of Audits, Audit Services Division, Office of the Comptroller

Kerry Mitchell, Chief Human Resources Officer, DHR

Chairman Schmitt requested that Items 1 and 2 be considered together. There being no objections by Committee members, it was so ordered by the Chairman.

The Informational Reports associated with Items 1 and 2 were DISCUSSED WITH NO ACTION TAKEN.

HUMAN RESOURCES - 3

- 3 [17-394](#) From the Director of Total Rewards, Department of Human Resources, requesting approval of the classification of a Clerical Assistant II (title code to be determined, pay grade 04Z1) position in the Milwaukee County Office of the Treasurer. **(Companion Finance and Audit File No. 17-393)**

Attachments: [17-394 HR REPORT](#)
 [17-394 RESOLUTION](#)
 [17-394 FISCAL NOTE](#)

APPEARANCES:

Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources

David Cullen, Treasurer, Office of the Treasurer

Rex Queen, Deputy Treasurer, Office of the Treasurer

A motion was made by Supervisor Staskunas that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 3 - Weishan Jr., Staskunas and Schmitt

Excused: 2 - Sebring and Taylor (2)

- 4 [17-363](#) From the Director of Total Rewards, Department of Human Resources, providing an informational report relative to: Reclassification of Existing positions; Advancements within the Pay Range; Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification.
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [17-363 REPORT](#)
 [17-363 OBJECTION LETTER \(04/25/17\)](#)
 [17-363 REVISED 3400 DAS Fiscal Form \(05/08/17\)](#)

APPEARANCE:

Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources

This Informational Report was **DISCUSSED WITH NO ACTION TAKEN**.

- 5 [17-17](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational monthly report regarding pay ranges for unclassified positions. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-17 MAY REPORT](#)

APPEARANCE:

Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources

This Reference File was DISCUSSED WITH NO ACTION TAKEN.

Length of meeting: 9:05 a.m. to 10:13 a.m.

Adjourned,

**Shanin R. Brown
Committee Coordinator
Committee on Personnel**

Deadline for the next meeting: The next regular meeting for the Committee on Personnel is Friday, June 9, 2017. All original documents and agenda setting copies MUST be in the Committee Coordinator's possession by Monday, May 22, 2017, at 4:00 p.m.