

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: 04/10/2024  
To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors  
From: Joe Lamers, Office of Strategy, Budget, and Performance  
Subject: The Department of Health and Human Services requests to create 1.0 FTE Human Service Worker Enrollment Specialist  
File Type: Action Report

---

MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

- Grant Revenue
- Other

**ADDITIONAL INFORMATION**

The cost for the Human Service Worker Enrollment Specialist position is 100% offset by administrative revenue from the Children's Long-Term Support (CLTS) waiver program.

*JOSEPH LAMERS*

---

Joe Lamers, Director Office of Strategy, Budget, and Performance