

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

DATE : December 18, 2019

TO : Theodore Lipscomb, Sr., County Board Chairman

FROM : Joseph Lamers, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services

SUBJECT : Request to Create One (1.0) Full-Time EMS Supervisor Position in the Office of Emergency Management

**Request**

The Office of Emergency Management is requesting to create one (1.0) full-time EMS Supervisor position to support, supervise and meet the increased demand for Special Events Paramedics and meet contractual obligations.

**Background**

The requested EMS Supervisor position will provide medical coverage and oversight to support contracted venues within Milwaukee County. These contracted venues include Milwaukee County Zoo, UWM Panther Arena –Admirals Hockey, and the Fiserv Forum. Due to the recent inclusion of the Fiserv Forum as a contracted venue, there has been a significant increase in the demand for Special Events Paramedics. As a result, the EMS Division has had frequent staffing shortages. Special Events Paramedics are averaging 900 hours or more per month, when historically staff worked an average of 300 hours per month. Coverage must remain adequate as contractually required by the venues. This will result in an increase in Special Events Paramedic hours which will require additional supervisory oversight to support scheduling, supply management, daily operations and most importantly, customer relations.

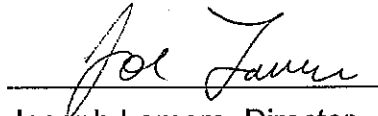
**Recommendation**

The Department of Administrative Services – Office of Performance, Strategy, and Budget recommends that 1.0 FTE full-time EMS Supervisor position be created in the Office of Emergency Management-EMS Division, in order to support the increase in demand for Special Events Paramedics, provide staff oversight, and meet contractual obligations to its vendors.

<b>Action</b>	<b>Title</b>	<b>No. of Positions</b>	<b>Title code</b>	<b>Pay Grade</b>	<b>2020 Annual Salary Range</b>
Create	EMS Supervisor	1.0	00054850	25M	\$53,485-\$60,796

Fiscal Impact

The creation of the EMS Supervisor position will result in an increase in expenditures by \$57,054, but the cost of the position will be entirely offset by an increase in revenue, as the cost is reimbursed by the contracted venues. The effect is no tax levy impact. Fund transfer language will be included in the position create resolution to increase revenues and expenditures by \$57,054 in the OEM EMS Division.



Joseph Lamers, Director  
Office of Performance, Strategy and Budget  
Department of Administrative Services

Cc: Chris Abele, County Executive  
Supervisor James "Luigi" Schmitt, Chair, Committee on Finance & Audit  
Supervisor Eddie Cullen, Chair, Committee on Personnel  
Finance & Audit Committee Members  
Personnel Committee Members  
Raisa Koltun, Chief of Staff, Office of the County Executive  
Kelly Bablitch, Chief of Staff, County Board of Supervisors  
Joseph Lamers, Director, DAS-Office of Performance, Strategy and Budget  
Steve Cady, Research & Policy Director, Office of the Comptroller  
Janelle Jensen, Manager, Legislative Services Division, County Clerk  
Shanin Brown, Committee Coordinator, Finance & Audit and Personnel Committees