

**COUNTY OF MILWAUKEE
Inter-Office Communication**

Date: October 28, 2021

To: Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors and Supervisor Sheldon Wasserman, Chair, Committee on Parks, Energy and Environment

From: Jerry Braatz, Director, Extension – Milwaukee County

Subject: Professional Services Contract between Milwaukee County and UW Madison, Division of Extension in the amount of \$231,850 for professional staffing services for the period effective January 1, 2022 through December 31, 2022.

File Type: Action Report

REQUEST

Approval of the attached resolution authorizes the Parks, Energy, and Environment Committee to execute a Professional Services Contract with the Extension – Milwaukee County for the period effective January 1, 2022 through December 31, 2022 in the amount of \$231,850. In addition, the Office of the Comptroller is authorized to process payment for any services provided prior to approval of the contract.

POLICY

Wisconsin State Statute 59.22(2)(d): Compensation, fees, salaries and traveling expenses of officials and employees; (2) Appointive officials; deputy officers; and employees; (d) delegated authority to contract for services

Wisconsin State Statute 59.56(3): Cultural affairs; education; recreation (3) University Extension Work

BACKGROUND

Since 1998, UW Extension and the County have partnered to provide Youth Development, Family Development, Horticulture, and Community and Leadership Development services in the Milwaukee County UW Extension office. On July 1, 2019, UW Extension was absorbed into the University of Wisconsin – Madison campus, and the Milwaukee County office was renamed *Extension – Milwaukee County*. Continuing in the original partnership, Extension – Milwaukee County is requesting approval of the 2022 annual contract (MILW2022A) in the amount of \$231,850.

Within these agreements, the County pays a flat fee for faculty and academic staff salary and fringe benefits. Through this contract, funding is also provided for one STEM coordinator, limited mileage reimbursement, and program support. In return, UW-Madison provides supplemental staff salaries and fringe benefits for additional educational programs and other professional development. The County's funding for this contract is provided in the 2022 Adopted Budget.

Through this contract, Milwaukee County residents have access to free or modestly priced programs, primarily focused in underserved communities, such as youth development programming, bilingual food and nutrition education, and urban gardening. County-funded faculty receive ongoing professional development through its partnership with Extension, and research-based information from the University of Wisconsin - Madison system is shared with County employees who interface with the public on community issues on a regular basis.

ALIGNMENT TO STRATEGIC PLAN

This contract is critical to ensuring continuity of programming to the people we serve; primarily in under-served communities. These programs align with the County's strategic plan by improving social, economic, and health behavior rankings, power to change and living conditions health and equity framework, and life expectancy and employment community impact.

FISCAL EFFECT

Approval of this resolution has no tax levy impact as the expenditure of \$231,850 is included in the 2022 Adopted Budget for Extension – Milwaukee County.

PREPARED BY: Tami Griffin, Senior Executive Assistant, Milwaukee County

APPROVED BY: Jerry Braatz, Area Extension Director, Extension-Milwaukee County

Jerry Braatz

11/5/2021

Attachments

- Contract
- Contract Form 1684
- Fiscal Note
- Resolution
- DBE-12
- Liability Statement