

COUNTY OF MILWAUKEE  
Inter-Office Communication

**DATE:** November 13, 2017

**TO:** Theodore Lipscomb, Chairman - Milwaukee County Board of Supervisors

**FROM:** Jeanne Dorff, Interim Director, Department of Health and Human Services  
*Prepared by James Mathy, Housing Administrator, Housing Division*

**SUBJECT: Report from the Interim Director, Department of Health and Human Services (DHHS), requesting approval to allocate anticipated 2018 Community Development Block Grant (CDBG) and HOME funding**

**Background**

As part of the annual Community Development Block Grant (CDBG) process, all applicants were invited to attend a public hearing and present their proposals to the Economic and Community Development Committee on September 18, 2017. For 2018 funds, a review process was put in place by staff to objectively rank projects. A panel was arranged to score each project based on this system. The panel members were chosen due to their experience with CDBG regulations as well as to avoid conflicts of interest. The panel consisted of a representative from the Milwaukee County Housing Division, a representative from the City of Milwaukee Community Development Grants Administration and a representative from the City of West Allis.

Pending approval by the County Board, the 2018 Annual Plan will be published for comment for 30-days, as required. Any public comments will be incorporated into the final 2018 Annual Plan and it will then be submitted to the Federal Department of Housing and Urban Development (HUD) for approval.

**Issue**

The 2018 Milwaukee County CDBG allocation totals \$1,466,766. Of the total funds, 20 percent can be used for administration and 15 percent can be set aside for public service projects. For 2018, the allocation continues to be split between at-large competitive projects and municipal projects. Although the municipal projects were not scored and ranked for the purpose of this report, they are included to show the complete allocation. As in years past, County CDBG staff will continue to review municipal projects to ensure that applicants meet national objectives and are following the Consolidated Plan. If the funds awarded by HUD differ from the amount in this report, projects will be adjusted equally on a percentage basis.

For the competitive applications, the recommendations in this report are based on the total points received for each project. Projects were ranked based on the following criteria:

- Project approach
- Need and justification
- Benefit to low-and-moderate income persons
- Target population and jurisdiction
- Capacity and experience
- Financial controls and budget
- Past CDBG performance

The anticipated HOME program budget for 2018 is \$1,257,077. For the 2018 HOME allocation process, the Housing Division will begin administering the first time home buyer program internally.

### **Recommendation**

The Interim Director, Department of Health and Human Services, recommends that the Milwaukee County Board of Supervisors authorize the Housing Division to allocate the anticipated 2018 Community Development Block Grant and HOME funds to the following projects:

### **CDBG**

<b>At Large</b>	<b>Public Service</b>	<b>Non-Public Service</b>
Metro Milwaukee Fair Housing Council	\$35,000	
Impact Coordinated Entry	\$44,007	
Jewish Family Services – Peer Support Bradley II	\$25,000	
Salvation Army Oak Creek	\$6,000	
WWBIC – Job Creation		\$85,500
Milwaukee County Housing, Suburban Home Repair		\$155,500
Milwaukee County Housing, Architectural Barrier Removal		\$115,499
Hunger Task Force – Farm Irrigation		\$120,200
<b>At large total</b>	<b>\$110,007</b>	<b>\$476,699</b>

<b>Suburban Set-Aside Projects</b>	<b>Public Service</b>	<b>Non-Public Service</b>
Bayside – Senior Center Operations	\$5,998	
Brown Deer – Senior Club	\$20,500	
Cudahy – Property Maintenance	\$10,000	
Fox Point – Dunwood Center	\$6,000	
Franklin – Senior Health Education	\$5,000	
Greendale – Adult Program Services	\$10,000	
Greenfield – Senior Services Staff	\$16,667	
Interfaith Neighborhood Outreach (various municipalities)	\$26,842	
West Milwaukee Community Center	\$9,000	
Brown Deer – Living room project		\$34,415
Cudahy – Bus Stop Improvements		\$60,000
Franklin – Home Repair		\$37,000
Glendale – Bike Trail		\$25,800
Greendale – ADA Restrooms/Gazebo Park		\$33,398
Greenfield – ADA Park Shelter		\$60,000
South Milwaukee – ADA Curb Ramp		\$64,988
South Milwaukee – Code Enforcement		\$18,000
St. Francis – Code Compliance		\$30,000
St. Francis – ADA Sidewalks		\$25,000
St. Francis-ADA Doors to St. Francis Center		\$10,000
St. Francis-Home Repair		\$35,000
West Milwaukee – Fire House Improvements		\$43,099
<b>Suburban Total</b>	<b>\$110,007</b>	<b>\$476,700</b>
<b>TOTAL – Public and Non-Public Service (not including admin)</b>		<b>\$1,174,013</b>
Administration cap per regulation, 20%		\$293,353
<b>Total Allocation from HUD including reallocation</b>		<b>\$1,466,766</b>

**HOME**

<b>Project</b>	<b>Amount</b>
Administration	\$113,000
Community Housing Development Organization (CHDO) Set Aside	\$124,500
Home Repair Loans	\$180,000
Down Payment Assistance-Homebuyer	\$178,000
Milwaukee County TBRA/Rapid Rehousing	\$127,306
Rental Development (final approval by Board)	\$375,000
Homeownership Rehab/Acquisition	\$159,271
<b>HOME Total</b>	<b>\$1,257,077</b>



Jeanne Dorff, Interim Director  
Department of Health and Human Services

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