

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: October 30, 2023

To: Chairwoman Marcelia Nicholson
Supervisor Felesia A. Martin, Chair, Committee on Audit

From: Jennifer L. Folliard, Director of Audits

Subject: Status Report – Travel Card Program Audit (File No. 23-323)

At its meeting for the March 2023 cycle, the Committee on Audit reviewed our audit report, "Travel Cards: Our Review Found Issues with Record Retention: the New Financial System will Help but not Solve the Issue," issued in February 2023, and the resolution noting County Board concurrence with the report recommendations was adopted.

Attached is a copy of the "ASD Highlights" page for general information about our audit. The full audit report can be accessed on the Comptroller's website via the following link:

[2023TravelCardReport1.pdf \(milwaukee.gov\)](https://www.milwaukee.gov/2023TravelCardReport1.pdf)

We are facilitating the submission of the Office of the Comptroller – Payroll Division's first status report regarding its progress toward implementation of the five recommendations made in our audit report. Based on Payroll management's comments in the updated status report, copy attached, the Payroll Division has implemented two of the five recommendations and significant progress has been made toward implementation of the remaining three recommendations.

This status report is informational. Due to the remaining efforts required to fully implement our recommendations, we will facilitate submission of Payroll's next status report for the June 2024 committee meeting cycle.



Jennifer L. Folliard

PAG/cah

Attachments

cc: Scott B. Manske, CPA, Milwaukee County Comptroller
Audit Committee Members
David Crowley, Milwaukee County Executive
Sue Drummond, Director Payroll and HRIS Interface, Office of the Comptroller
Aaron Hertzberg, Director, Department of Administrative Services
Regina Flores, Director, DAS – Procurement Division
Kelly Bablitch, Chief of Staff, County Board Staff
Steve Cady, Research & Policy Director, Office of the Comptroller
Ciara Miller, Research Analyst, Office of the Comptroller
Janelle Jensen, Manager, Legislative Services Division
Allyson Smith, Committee Coordinator, Office of the County Clerk