

**DRAFT**

Fiscal Year 2015

8-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required  
Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
4800 Office of Emergency Management		
2699 – Other Fed Grants & Reimbursements	\$70,224	
2999 – Revenue From Other Gov't Units	\$20,000	
6149 – Professional Svc – Non-recurring Oper		\$90,224

A transfer of \$90,224 is requested by the Director of Emergency Management to increase revenues and expenditure authority within the Office of Emergency Management (OEM).

County Board File 14-581, approved on July 31, 2014, included a spending plan for the 2014 Byrne JAG grant, which was subsequently approved by the U.S. Department of Justice (USDOJ). As part of the adopted spending plan, \$70,224 in JAG funding was provided for a study/analysis of the County's 911/Dispatch System. No expenditure authority was included in the 2015 County budget for this study because it was not known at the time which department would be coordinating the initiative. Given that OEM would like to explore not only an upgrade to the County's system, but also possible consolidation of various public safety/dispatch services across the County, it has been determined that OEM is in the best position to coordinate the study. Furthermore, because the cost of the study will exceed the approved JAG amount, OEM has sought and found additional funding from the Southeast Wisconsin Healthcare Emergency Readiness Coalition (HERC) in the amount of \$20,000. Together with the JAG funding, this should provide sufficient resources to carry out the study.

Approval of this fund transfer will have a \$0 levy impact as the additional expenditure authority is completely offset by additional revenue.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 27, 2015.

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Fiscal Year 2015

8-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
B DEPARTMENTAL

## Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>9000 – Department of Parks, Recreation &amp; Culture</u>		
2699 – Other Federal Grants & Reimbursement	\$10,137	
6610 – Repairs/Maint. Buildings & Structures		\$10,137

The Department of Parks, Recreation & Culture is seeking a transfer of funds to satisfy the terms of a contract with the City of Milwaukee in relation to their administration of the Homeland Security Port Authority Grant Program. The reimbursement from the City of Milwaukee will be deposited directly into the Parks Security Trust Fund.

A video surveillance system will be purchased for McKinley Marina. Cameras will be placed throughout the marina, including the areas of the roundhouse, boat ramp, fish cleaning station, fuel dock, north marina, center marina, and south marina.

Any unspent funds will revert back to the balance sheet account at year end.

This request has no tax levy impact.

2)	<u>From</u>	<u>To</u>
<u>9000 – Department of Parks, Recreation &amp; Culture</u>		
5199 – Salaries – Wages Budget	\$24,643	
5312 – Social Security	\$357	
6050 – Contract Personal Services		\$25,000

The Department of Parks, Recreation & Culture requests a \$25,000 transfer from Wages to Services. For 2015, the DPRC was awarded and accepted a \$25,000 WI DNR Urban Forestry Grant to conduct a tree inventory. At the time the grant was accepted, Parks planned to hire seasonal employees to do the work. Due to a lack of interest from qualified personnel, Parks was unable to hire & retain the necessary internal staff to perform the inventory. Due to time constraints on expenditures for the grant, Parks will need to hire an outside firm to perform the necessary tree inventory

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3)		<u>From</u>	<u>To</u>
	<u>4500 District Attorney</u>		
	2699 – Federal Revenue	\$118,500	
	6090 – Charges from States		\$118,500

This request has no tax levy impact.

The district attorney's 2015 budget includes charges from the state of \$157,000 in account 6090 for the salaries and fringe benefits of five assistant district attorneys - three community prosecutors, a juvenile firearms prosecutor, and a domestic violence prosecutor - whose positions are funded by the Milwaukee County Byrne JAG Local grant, and offsetting federal revenue of \$157,000 in account 2699 for those charges for no tax levy effect.

This budgetary appropriation, from the 2014 Milwaukee County Byrne JAG Local grant, provided funding for the five prosecutors until approximately early August 2015.

In July 2015, the County Board of Supervisors accepted the 2015 Milwaukee County Byrne JAG Local grant, which provides continuing funding of \$309,252 for the five prosecutors through approximately June 2016. Legistar File No. 15-490. We estimate that charges from the state for the prosecutors' salaries and fringe benefits for the August-December 2015 period, with offsetting federal revenue from the 2015 Byrne JAG Local grant, will be approximately \$118,500.

This fund transfer provides 2015 budgetary authority for charges from the state for the prosecutors' salaries and fringe benefits, from August-December 2015, and for the receipt of federal revenue from the 2015 Milwaukee County Byrne JAG Local grant as reimbursement for those charges. The fund transfer has no tax levy effect because the charges from the state are offset entirely by federal revenue from the 2015 Byrne JAG Local grant. Budgetary authority for the 2016 portion of expenses and offsetting revenue for the 2015 Byrne JAG Local grant will be included in the district attorney's 2016 budget. Of the \$309,252 appropriated to the district attorney's office in the 2015 Byrne JAG Local grant, \$118,500 will be spent in 2015 and \$190,752 will be spent in 2016.

4)		From	To
	<u>1162- IMSD Administration</u>		
	6147- Prof Serv-Data Process		\$78,797
	5199- Salaries-Wages Budget	\$129,131	
	5312-Social Security Taxes	\$9,864	

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## 1164- IMSD Network Applications

6147- Prof Serv-Data Process		\$148,040
5199- Salaries-Wages Budget	\$31,181	
5312-Social Security Taxes	\$2,385	

## 1169- Mainframe Applications

5199- Salaries-Wages Budget	\$74,388	
5312-Social Security Taxes	\$5,691	

## 1173- Network Support

6147- Prof Serv-Data Process		\$123,226
5199- Salaries-Wages Budget	\$36,835	
5312-Social Security Taxes	\$2,818	

## 1174-Telecommunications

5199- Salaries-Wages Budget	\$53,665	
5312-Social Security Taxes	\$4,105	

<b>Total</b>	<b>\$350,063</b>	<b>\$350,063</b>
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The Chief Information Officer, DAS-Information Management Services Division (IMSD) is requesting to transfer funds from personal services to professional services. IMSD has experienced several vacancies in budgeted positions and as a result has relied on consultant services to support its existing operations. IMSD anticipates filling many of these positions in the upcoming months. This transfer would adjust the budget to continue operations.

There is no tax levy impact for this transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 27, 2015.

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Fiscal Year 2015

8-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
C DEPARTMENTAL-OTHER

Action Required

Finance, Personnel and Audit Committee  
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
9000 – Department of Parks, Recreation & Culture		
0862 – Parks Amenity Matching Fund	\$157,110	
6610 – Repair/Maint. Buldings and Structures		\$100,000
7100 – Building & Roadway Maint.		\$57,110

The Parks Director respectfully requests a transfer of funds from the Parks Amenity Matching Trust Fund in anticipation for disbursement. The disbursed funds will be matched in accordance with this trust fund's rules. The \$157,110 request represents the entire remaining balance in the account. Any unspent funds will revert back to the balance sheet account at year end.

This request has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 27, 2015.

**DRAFT**

Fiscal Year 2015

8-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
D CAPITAL IMPROVEMENTS

Action Required

Finance, Personnel and Audit Committee  
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2015 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WP29703 Warnimont Park Exercise Equipment #</u>		
4930 – Gifts and Donations	\$40,000	
8527 – Land Improvements (CAP)		\$40,000

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$40,000 is requested by the Director of the Department of Parks, Recreation and Culture to add additional expenditure authority to Project WP297 Oak Leaf Trail- South Lake Front Multi-Use Trails and to create a new sub-project WP29703 Warnimont Park Exercise Equipment. Financing is requested to be provided by contributions from Aurora St. Luke’s South Shore and Aurora Health Care Foundation.

**Background**

The 2014 Adopted Capital Improvements Budget included an appropriation of \$500,000 for Project WP297 Oak Leaf Trail – South Lake Front Multi-Use Trails. The scope of the project included replacement of the oldest segments and portions of the Oak Leaf Trail within the Milwaukee County Parks System. The 2014 appropriations were for segments in Sheridan Park and for some of the segments in Grant Park.

The 2015 Adopted Capital Improvements Budget included a new subproject (Oak Leaf Trail- Grant Park) and an appropriation of \$830,000 for the design and construction of the balance of the segments within Grant Park.

This September 2015 transfer will create a new sub-project and expenditure authority for exercise equipment at Warnimont Park. Financing will be provide by contributions from Aurora St. Luke’s South Shore and Aurora Health Care Foundation. County Board Resolution File 15-344 authorized the Department of Parks, Recreation and Culture to accept the donation of the outdoor exercise equipment. The donations will be used for the purchase and installation of the exercise equipment. The donation may also be used to install concrete slabs for the equipment and to install asphalt trails to connect the equipment to other portions of the park.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 27, 2015.

# DRAFT

Fiscal Year 2015

	<u>From</u>	<u>To</u>
<u>Debt Service Reserve (Unspent Bonds)</u>		
0764 – Debt Service Reserve (Unspent Bonds)	\$1,695,521	
<u>WP280 Menomonee River Parkway #</u>		
8527 – Land Improvements (CAP) Bond Financed		\$1,695,521

## # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$1,695,521 is being requested by the Director of the Department of Parks, Recreation and Culture in order to reallocate unspent bonds from the Debt Service Reserve (DSR) to finance Project WP280 Menomonee River Parkway.

### Project WP280 Menomonee River Parkway Reconstruction

Approximately \$7.8 million of funding has been allocated to Project WP280 Menomonee River Parkway (Parkway) Reconstruction since 2013. The section of the Parkway being reconstructed extends from Congress St. on the north end to Church St. on the south end.

The project scope includes reconstruction of the pavement, storm sewer, and roadway lighting systems. Traffic calming measures, storm water best management practices, green infrastructure, natural areas restoration and management, and connections to city streets and state highways is being included in the reconstruction. Replacement of municipal utilities such as sanitary sewers, water mains, storm sewers and lighting are being coordinated with this project.

Currently construction on the south end of the project is ongoing. It is projected that an additional \$2.1 million is necessary to complete the project. The costs are estimated to be higher than anticipated to due to the factors listed below:

- Limited contractor pool as a result of the Zoo Interchange Project;
- The number of catch basins included in the bid form was five and should have been thirty-five;
- Conditions of the roadway being worse than thought which resulted in an undercut of 75% being necessary rather than 50%;
- Charles Hart Parkway is being included in the project scope. The Charles Hart Parkway is connected to the Menomonee River Parkway and is also in poor condition. According to DAS- AE&E the Charles Hart Parkway was initially included in the Project's cost estimate; however, it was not identified in the project narrative.

This appropriation transfer requests the reallocation of \$1,695,521 of unspent bonds from the DSR to finance a majority of the estimated \$2,100,000 shortfall in the project. The remaining \$400,000 is anticipated to be financed by a portion of the \$4,000,000 list of high priority park infrastructure projects being submitted by the Parks Director and recommended by the Capital Improvements Committee (CIC) as directed by County Board Resolution 15-526.

Assuming approval of this September transfer and the \$400,000 of additional funding, the construction on the project is anticipated to be completed by the end of 2015. If the additional funding is not allocated to the project, it will not be able to be completed in 2015.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE SEPTEMBER 11, 2015.

# DRAFT

Fiscal Year 2015

8-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
E CAPITAL - RECEIPT OF REVENUE

## Action Required

Finance, Personnel and Audit Committee  
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WS071011 Wilson Park Sr. Center Boiler*</u>		
8509 – OTHER BLDG IMPR'MT-(CAP)		\$38,000
<u>WS034012 Washington Park Sr. Center Roof Replace #</u>		
8509 – OTHER BLDG IMPR'MT-(CAP)	\$38,000	

### # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$38,000 is requested by the Directors of the Department on Aging and the Department of Administrative Services (DAS) to provide an appropriation transfer of \$38,000 from completed capital project WS034012 Washington Park Senior Center Roof Replacement to new capital project WS071011 Wilson Park Senior Center Boiler.

Beginning in April of 2015, the existing boiler located in the Wilson Park Senior Center has developed a worsening an internal leak. The boiler is beyond its life expectancy and failure of the unit would cause the building to be without hot water for the hydronic heating system.

The requested appropriation transfer will be drawn from excess funds in existing capital project WS03411-Washington Park Senior Center Roof Replacement. This project is substantially complete except for replacement of the canopy over the main entrance (expected to be completed by November of this year). DAS-Architecture and Engineering staff has indicated the project maintains adequate funding to complete the project and have the remaining balance be transferred to fund the boiler in the Wilson Park Senior Center.

This fund transfer has no tax levy impact.

2)	<u>From</u>	<u>To</u>
<u>WH02015 North Cape Rd Hi-View Dr. to S. Carroll Circle#</u>		
2999 – Revenue from Other Gov't Unit		\$665,000
<u>WH02201 N. 107<sup>th</sup> St. Brown Deer to NCL #</u>		
6146 – Prof.Svcs Cap/Major Maint	\$101,500	
8530 – Roadway Planning and Construction	\$274,200	



9706	– Prof Div Services	\$41,500
9716	– DBE Services	\$2,800
9780	– Interest Allocation	\$4,000
<u>WH02012 S. 68<sup>th</sup> W. Ryan to the HOC #</u>		
8530	– Roadway Planning and Construction	\$145,000
<u>WH00201 Interjurisdictional Traffic Safety #</u>		
8530	– Roadway Planning and Construction	\$33,000
<u>WH23601 Green Infrastructure #</u>		
8530	– Roadway Planning and Construction	\$35,000
<u>WH08701 Ryan Rd - Culvert East of S. 112<sup>th</sup> St.</u>		
6030	– Advertising	\$200
6050	– Contract Pers Ser-Short	\$300
6146	– Prof. Serv Cap/Major Maint	\$14,315
7930	– Photo, Print, Repro and Binding	\$500
9706	– Prof Div Services	\$2,997
8530	– Roadway Planning and Construction	\$9,021
9780	– Interest Allocation	\$667

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$665,000 is requested by the Director of the Department of Transportation to reduce the amount of budgeted local revenue in Project WH02015 S. North Cape Rd. (North Cape Rd.) from Hi-View Dr. to S. Carroll Circle. Offsetting expenditure authority reductions are being requested to other Highway capital projects that have available funds and are completed and closed.

A January 2015 appropriation transfer was approved that added \$1,435,000 of expenditure authority to the construction phase of the North Cape Rd. project. A majority of the additional expenditure authority was financed by \$770,000 of reallocated 2015 general obligation bonds from Project WH01021 St. Martins Rd. The balance of the expenditure authority was anticipated to be financed from \$665,000 of other local revenue. The other local revenue was made up of \$465,000 budgeted to be received from the City of Franklin and \$200,000 budgeted to be received from Waukesha County. Subsequent to the January transfer, it was determined that the local revenue amounts would not be received.

This September transfer will reduce the budgeted other local revenue for the North Cape Rd. project by \$665,000. The revenue budget reduction will be offset through expenditure authority reductions in other Highway projects that are completed and have available funds. The completed projects are listed below along with the surplus expenditure authority amount that is part of this appropriation transfer.

- Project WH02201 N. 107<sup>th</sup> St. Brown Deer to NCL (\$424,000)
- Project WH02012 S. 68<sup>th</sup> St.- W. Ryan Rd. to the HOC (\$145,000)
- Project WH00201 Interjurisdictional Traffic Safety (\$33,000)
- Project WH23601 Green Infrastructure (\$35,000)

- Project WH08701 Ryan Rd. Culvert – East of S. 112<sup>th</sup> St. (\$28,000)

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 27, 2015.

# DRAFT

Fiscal Year 2015

8-27-2015 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
F ALLOCATED CONTINGENT FUND

Action Required  
Finance Committee  
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administration, Fiscal Affairs, the following department requests for transfer to the 2014 appropriations from the allocated contingent fund and finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2015 appropriations from the allocated contingent fund:

1)		<u>From</u>	<u>To</u>
	<u>1961 Litigation Reserve</u>		
8901	– Allocation for Contingencies	\$50,000	
6149	– Litigation Reserve		\$50,000

The Office of the Corporation Counsel is requesting the transfer of \$50,000 from the Allocation for Contingencies to replenish the Litigation Reserve, which will be used to cover three new or increased contracts for outside legal services that have not yet been encumbered, in addition to a number of other contracts and contract amendments that have already been encumbered.

This transfer will have no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 27, 2015.

**2015 BUDGETED CONTINGENCY APPROPRIATION SUMMARY**

**UNALLOCATED CONTINGENCY ACCOUNT**

2015 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$5,468,621
Approved Transfers from Budget through August 27, 2015	
SafeRide Program	\$ (5,000)
IGA for Election Equipment (file 15-125)	\$ (90,000)
Sheriff's Positions (15-349)	\$ (1,500,000)
Metro Milwaukee (15-411)	\$ (150,000)
Beech St Pedestrian Bridge (15-448)	\$ (200,000)
Mid-American Living Wage (15-529)	\$ (505,000)
COLA Adjustment (15-526)	\$ (969,097)
Digital BO Radio Build-Out Adjustment (15-501)	\$ (1,480,000)
Unallocated Contingency Balance August 27, 2015	\$569,524
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through August 27, 2015	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
<b>Net Balance</b>	<b>\$569,524</b>

**ALLOCATED CONTINGENCY ACCOUNT**

2015 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$3,117,670
Approved Transfers from Budget through August 27, 2015	
Risk Management Property Insurance	\$ (750,000)
Food Deserts (15-351)	\$ (200,000)
Allocated Contingency Balance August 27, 2015	\$2,167,670
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through August 27, 2015	
Litigation Reserve Replenishment	\$ (50,000)
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ (50,000)
<b>Net Balance</b>	<b>\$ 2,117,670</b>