

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: 8/12/2025

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Madeline Fruehe, Office of Strategy, Budget, and Performance

Subject: The Department of Health and Human Services (DHHS) is requesting approval to create 1.0 FTE Community Intervention Specialist in Housing Services.

File Type: Informational Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

☒ SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

- ☐ The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.
- ☐ Grant Revenue that expires \_\_\_\_\_
- ☒ Other

**ADDITIONAL INFORMATION**

Housing and Urban Development (HUD) awarded DHHS additional revenue of over \$500,000 in FY26 for administration and tenant based rental assistance for the Shelter Plus Care program. As a result, DHHS is seeking to increase operating expenditures and operating revenues in order to create 1.0 FTE Community Intervention Specialist in Housing Services that will be dedicated to the Shelter Plus Care program and tenant based rental assistance.

The full annualized costs for salary, fringe, and social security are estimated to be \$9,993 for 2025 and \$68,372 FY26. **The position is fully offset by revenue with no net tax levy impact.**

JOSEPH LAMERS