

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: December 19, 2025

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Isaac Rowlett, Interim Director, Office of Strategy, Budget, and Performance

Subject: DAS-IMSD requests to abolish 1.0 FTE Service Operations Specialist and create 1.0 FTE Service Operations Technician

File Type: Informational Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

☒ SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

☒ The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

- ☐ Grant Revenue that expires \_\_\_\_\_
- ☐ Other

**ADDITIONAL INFORMATION**

Abolishing 1.0 vacant FTE Service Operations Specialist and creating 1.0 FTE Service Operations Technician in DAS-IMSD is expected to result in a slight cost reduction of approximately \$1,000 annually.

*Isaac Rowlett*

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Isaac Rowlett

Interim Director, Strategy, Budget, and Performance