

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: January 21, 2025

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting passive review authorization to enter into a purchase of service contract within Housing Services

File Type: Passive Review

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**REQUEST**

Report from the Director, Department of Health and Human Services, requesting authorization to enter into a purchase of service contract with Community Advocates, Inc. for Housing Supportive Services – DV Bonus West Haven.

**POLICY**

Per Wisconsin Statutes, the Director of the Department of Health and Human Services is requesting passive review authorization for a contract with a value of at least \$100,000 but not more than \$300,000.

Wisconsin State Statutes:		59.52(31)
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**BACKGROUND**

The Department is requesting approval to enter into the following purchase of service contract:

***Housing Supportive Services – DV Bonus West Haven***

Community Advocates will provide on-site operations at the West Haven safe haven. This program provides a 90-day placement for women who are survivors of domestic violence. Those admitted into the safe haven program will be connected to community case management and ancillary services that are conducive to their recovery and housing stability. The total contract amount is \$116,088.

### **ALIGNMENT TO STRATEGIC PLAN**

This action item aligns with strategic plan objectives 2A (Determine what, where, and how we deliver services to advance health equity and 3A (Invest “upstream to address root causes of health disparities).

### **RECOMMENDATION**

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to execute under passive review a purchase of service contract with Community Advocates, Inc. for the period of February 1, 2025 through September 30, 2025 in the amount of \$116,088 for the services identified above.

### **FISCAL EFFECT**

There is no fiscal effect as funds were included in the 2025 adopted budget within Housing Services.

### **TERMS**

The term of the contract is from February 1, 2025 through September 30, 2025.

### **VIRTUAL MEETING INVITES**

Shakita LaGrant-McClain, DHHS Director  
James Mathy, Housing Administrator

### **PREPARED BY:**

James Mathy, Housing Administrator, Department of Health and Human Services

### **APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, Director, Department of Health and Human Services

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Sup. Willie Johnson Jr., Chair, Finance Committee  
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, & Strategic Planning Committee  
Liz Sumner, Comptroller, Office of the Comptroller  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Joseph Lamers, Director, Office of Strategy, Budget, and Performance  
Steve Cady, Research Director, Office of the Comptroller  
Madeline Fruehe, Budget and Management Analyst, SBP