

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: October 31, 2025

To: Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Jacqueline Bobo, Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services

Subject: From the Director and Chief Information Office, Information Management Services Division, Department of Administrative Services requesting authorization to enter a multi-year contract with RPI Consultants

File Type: Action

REQUEST

The Director and Chief Information Officer of Information Management Services Division, Department of Administrative Services (DAS-IMSD) respectfully requests authorization to execute a three-year agreement with RPI Consultants.

POLICY

Wisconsin State Statutes:	59.60(12)
Specific Adopted Budget:	2025 Adopted Budget

BACKGROUND

As a part of DAS-IMSD's ongoing cost optimization efforts and division strategic pillar to maximize the value of technology within the County, DAS-IMSD is working with vendors to identify savings, where possible, through the use of multi-year contracts. RPI Consultants has agreed, with County Board approval, to a multi-year contract. This vendor represents technology that DAS-IMSD, with departmental input, have determined have long-term usefulness and benefit to the County. While the amounts presented for this report are small, DAS-IMSD is hopeful that this enhanced approach to our vendor management will result in further savings opportunities throughout 2026.

In 2025, DAS-IMSD and the Office of the Comptroller completed the implementation of an automated Accounts Payable invoice processing application, Yoga, which is an add-on to the Infor Enterprise Resource Planning (ERP) platform. Yoga, from RPI Consultants, is a cloud-based application that automates the capture, management, and processing of over tens of thousands of vendor invoices, annually. As part of a three-year agreement with RPI Consultants, the annual administrative fee of \$3,068.50 will be waived.

ALIGNMENT TO STRATEGIC PLAN

Approval of this multi-year agreement will support the Department of Administrative Services – Information Management Services Division's alignment to the strategic plan area:

- 3B – Enhance the County's fiscal health and sustainability.

FISCAL EFFECT

DAS-IMSD has line items in its budget each year to cover the costs of Yoga.

RPI Consultants – Yoga	Year 1	Year 2	Year 3	Total
Yoga – Three Year Agreement	\$61,370.00	\$61,370.00	\$61,370.00	\$184,110.00
Yoga – One Year Agreement	\$64,438.50	\$64,438.50	\$64,438.50	\$193,315.50
Projected Savings	\$3.068.50	\$3.068.50	\$3.068.50	\$9,205.50

TERMS

The contract includes provision that if a three-year agreement is not approved, pricing reverts to amounts quoted for a single, 12-month period.

The proposed multi-year agreement with RPI Consultants for the Yoga for FSM Platform is from September 1, 2025, through August 31, 2028.

VIRTUAL MEETING INVITES

- Jacqueline Bobo – Director and Chief Information Officer, DAS-IMSD
- Matt Johnson – Deputy Chief Information Officer, DAS-IMSD

PREPARED BY:

Matt Johnson – Deputy Chief Information Officer
DAS – Information Management Services Division

Jacqueline Bobo

Jacqueline Bobo
Director and Chief Information Officer
DAS – Information Management Services Division

APPROVED BY:

Aaron Hertzberg

Aaron Hertzberg
Director of Administrative Services
Department of Administrative Services

ATTACHMENTS:

- Attachment 1 – Fiscal Note
- Attachment 2 – Board Resolution
- Attachment 3 – Contract

CC:

- Aaron Herzberg, Executive Director of Administrative Services
- Joseph Lamers, Director, Office of Strategy, Budget, and Performance

- Lindsey Peterson, Operating Budget Manager, Office of Strategy, Budget, and Performance
- Teisha Blonvia, Financial Manager, Central Business Office