

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: June 24, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Guy Smith, Executive Director, Milwaukee County Parks

Subject: From Executive Director, Milwaukee County Parks requesting permission to abolish one (1.0) FTE Construction Coordinator and create one (1.0) FTE Assistant Parks Infrastructure Manager

File Type: Action

REQUEST

Milwaukee County Parks is requesting authorization to abolish one (1.0) FTE Construction Coordinator and create one (1.0) FTE Assistant Parks Infrastructure Manager.

POLICY

Wisconsin State Statutes:	59.22
Milwaukee County Code of General Ordinances:	Chapter 1
Specific Adopted Budget:	2022

BACKGROUND

The 2022 adopted budget includes one (1.0) FTE Construction Coordinator. This position has been vacant in the Parks Department since April of 2021. This position manages staff and infrastructure projects for Milwaukee County Parks through coordination of both outside contractors and internal skilled trades employees. In March of 2021, File# 21-318 was adopted which increased the wages of represented trades. The trades increase has caused the Construction Coordinator position pay to be below those employees with which it is charged with oversight and management. The creation of the Assistant Parks Infrastructure updates the duties of the previous Construction Coordinator to include supervision of skilled trades personnel and aligns the pay scale to match the responsibilities for managing staff.

Related File No's:	21-318
Previous Action Date(s):	March 29,2021

ALIGNMENT TO STRATEGIC PLAN

This action aligns to strategic plan objectives 1A and 2A.

Milwaukee County Parks has had this position vacant for over a full year and this action provides an opportunity to fill it with a candidate reflective of the county's diversity and add capacity to improve our service levels.

FISCAL EFFECT

Milwaukee County Parks 2022 adopted budget included funding in anticipation of this personnel action.

TERMS

None

VIRTUAL MEETING INVITES

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PREPARED BY:

Jeremy Lucas, Director of Administration & Planning, Milwaukee County Parks

APPROVED BY:

Guy Smith, Executive Director Milwaukee County Parks *Guy Smith*

ATTACHMENTS:

Fiscal Note

Resolution

DAS Report

CC:

David Crowley, County Executive

Mary Jo Meyers, Chief of Staff, County Executive's Office

Sheldon Wasserman, Supervisor District 3, PEEC Chair

Steven Shea, Supervisor District 8, PEEC Vice Chair

Felicia Martin, Supervisor District 7, PEEC Member

Juan Miguel Martinez, Supervisor District 12, PEEC Member

Steve Taylor, Supervisor District 17, PEEC Member

Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors

Janelle M. Jensen, Legislative Services Division Mgr, Office of the County Clerk

Aaron Hertzberg, Director, Department of Administrative Services

Joseph Lamers, Fiscal & Budget Director, DAS

Vince Masterson, Fiscal & Strategic Asset Coordinator, DAS

Pamela Bryant, Capital Finance Manager, Comptroller's Office

Justin Rodriguez, Capital Finance Analyst, Comptroller's Office

Kelsey Evans, Committee Coordinator, Office of the County Clerk

Ciara Miller, Research & Policy Analyst, Office of the Comptroller

Anthony Rux, Budget & Management Analyst, DAS-PSB