

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: February 14, 2025

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting authorization to enter into a 2025 fiscal agent contract within Housing Services

File Type: Action Report

REQUEST

Report from the Director, Department of Health and Human Services, requesting authorization to enter into a 2025 fiscal agent contract within Housing Services.

POLICY

Per Wisconsin Statutes, the Director of the Department of Health and Human Services is requesting authorization to execute this fiscal agent contract.

Wisconsin State Statutes:		59.52(31)
---------------------------	--	-----------

BACKGROUND

As part of the 2025 budget process, the Milwaukee County Board of Supervisors approved an amendment to allocate \$500,000 for flexible resources to allow Housing staff to support unsheltered or housing insecure households that have exigent housing needs. In order to carry out these services, DHHS is requesting approval to purchase fiscal agent services with Community Advocates for the time period of April 1, 2025 to December 31, 2025 in the amount of \$500,000. Community Advocates will provide fiscal agent services to support individuals and families who are experiencing literal homelessness or are at risk of becoming category 1 homeless by providing short-term rental assistance and related household services.

Community Advocates has been a partner on multiple fiscal agent contracts over the years and their internal process provides the ability to process check requests efficiently and promptly to ensure continuity of services for housing services clients. The Department also requests a three-month advance payment of \$125,000 to ensure the funding is available for urgent needs and support.

ALIGNMENT TO STRATEGIC PLAN

This action item aligns with strategic plan objectives 2A (Determine what, where, and how we deliver services to advance health equity and 3A (Invest “upstream to address root causes of health disparities).

RECOMMENDATION

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to execute a fiscal agent contract for the services identified above at a total cost of \$500,000 with a three-month advancement of \$125,000.

FISCAL EFFECT

There is no fiscal effect as the costs for these contracts is included in the 2025 Adopted Budget.

TERMS

The term of the contract in this report is from April 1, 2025 through December 31, 2025.

VIRTUAL MEETING INVITES

Shakita LaGrant-McClain, DHHS Director
James Mathy, Housing Administrator

PREPARED BY:

James Mathy, Housing Administrator, Department of Health and Human Services

APPROVED BY:

Shakita LaGrant-McClain

Shakita LaGrant-McClain, Director, Department of Health and Human Services

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Willie Johnson Jr., Chair, Finance Committee
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, & Strategic Planning Committee
Liz Sumner, Comptroller, Office of the Comptroller
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Joseph Lamers, Director, Office of Strategy, Budget, and Performance
Steve Cady, Research Director, Office of the Comptroller
Madeline Fruehe, Budget and Management Analyst, SBP