



# Milwaukee County

## Meeting Agenda

### AMOP Review Committee

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Tuesday, March 10, 2020

1:00 PM

Courthouse Room 306

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#### Opening

1. *Call to Order and Roll Call*
2. *Approval of 12/10/2019 Meeting Minutes*

#### Newly submitted AMOPs

3. *DAS Fund Transfers*
4. *DAS Position Change Requests*

#### Resubmitted draft AMOPs from previous meetings

#### Annual Review AMOPs

5. *DAS Modifying the AMOP*
6. *OPD ADA Grievance Procedure*
7. *OPD Effective Communication*
8. *OPD Service Animals*
9. *OPD Wheelchairs, Mobility Aids, and Other*

#### Milwaukee County Terms in Use Guide updates, as needed

#### Old Business

#### New Business

#### Open Forum for Members

#### Open Forum for Non-Members

#### Adjournment

[HRA20-67](#)

Attachments for the March 10, 2020 meeting of the AMOP Review Committee

**Attachments:** [Appendix A - 03.06 Fund Transfer Process AMOP.docx](#)  
[Appendix B - 03.06 Fund Transfers Training PowerPoint.pptx](#)  
[Appendix C - 03.06 Fund Transfers Flowchart.pdf](#)  
[Form 03.06\(a\) - Appropriation Transfer Request.xlsx](#)  
[Request for AMOP Form - Fund Transfer.pdf](#)  
[Appendix 12.01\(a\) - Administrative Procedure Template.docx](#)  
[Appendix 12.01\(d\) - AMOP Template Reference Guide.pdf](#)  
[Appendix A - DAS Modifying the AMOP.docx](#)  
[Appendix B - DAS Modifying the AMOP Training PowerPoint.pptx](#)  
[Appendix C - DAS Modifying the AMOP Flowchart.pdf](#)  
[Form 12.01\(b\) - AMOP Review Checklist.pdf](#)  
[Form 12.01\(c\) - AMOP Committee Review Scorecard.docx](#)  
[Request for AMOP Form - DAS Modifying the AMOP.pdf](#)  
[AMOP Committee Review Scorecard.docx](#)  
[Appendix 03.07\(a\) - HR Salary Change Guidelines.pdf](#)  
[Appendix 03.07\(d\) - 2020 Personnel Change Request Timeline.pdf](#)  
[Appendix 03.07\(e\) - 2020 Budget DOSAA.pdf](#)  
[Appendix 03.07\(f\) - 2020 Pay Range Midpoints.xlsx](#)  
[Appendix A - 03.07 Position Change Requests AMOP.docx](#)  
[Appendix B - 3.07 Position Change Requests LMS Training Powerpoint.ppt](#)  
[Appendix C - 3.07 Position Change Requests Flowcharts.pdf](#)  
[Form 03.07\(a\) - Compensation Change Form.pdf](#)  
[Form 03.07\(b\) - Department Position Create Request Template.docx](#)  
[Form 03.07\(c\) - PSB Position Create Report Template.docx](#)  
[Form 03.07\(d\) - PSB Position Create Resolution Template.docx](#)  
[Form 03.07\(e\) - PSB Position Create Fiscal Note Template.docx](#)  
[Request for AMOP Form - 03.07 Position Change.pdf](#)  
[AMOP Committee Review Scorecard.docx](#)  
[Appendix A - OPD ADA Grievance Procedure AMOP.docx](#)  
[Appendix B - OPD ADA Grievance Procedure Training PowerPoint.ppt](#)  
[Appendix C - OPD ADA Grievance Flowchart.pdf](#)  
[Request for AMOP Form - OPD ADA Grievance.pdf](#)  
[AMOP Committee Review Scorecard.docx](#)  
[Appendix A - OPD Effective Communication AMOP.docx](#)  
[Appendix B - OPD Effective Communication Training PowerPoint.pptx](#)  
[Appendix C - OPD Effective Communication Flowchart.pdf](#)  
[Request for AMOP Form - OPD Effective Communication.pdf](#)  
[AMOP Committee Review Scorecard.docx](#)

[Appendix A - OPD Service Animals.docx](#)

[Appendix B - OPD Service Animals Training PowerPoint.pptx](#)

[Appendix C - OPD Service Animals Flowchart.pdf](#)

[Request for AMOP Form - OPD Service Animals.pdf](#)

[AMOP Committee Review Scorecard.docx](#)

[Appendix A - OPD Wheelchairs Mobility Aids and Other Power-Driven Mobility L](#)

[Appendix B - OPD Wheelchairs Mobility Aids and Other Power-Driven Mobility L](#)

[Appendix C - OPD Wheelchairs Mobility Aids and Other Power-Driven Mobility F](#)

[Request for AMOP Form - OPD Wheelchairs Mobility Aids and Other Power-Dri](#)