



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes Committee on Personnel

Chairperson: Supervisor Patti Logsdon

Vice Chairperson: Kathleen Vincent

Supervisor Willie Johnson, Jr.

Supervisor Felesia A. Martin

Supervisor Sky Z. Capriolo

Committee Coordinator: Clarence H. Kinnard (278-4073)

Director of Research and Policy: Steve Cady, (414) 278-4347

Tuesday, May 7, 2024

2:00 PM

Room 203-R and Microsoft Teams
County Legislative Information Center

HYBRID MEETING

This meeting was held in Room 203-R, and was live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

Call To Order

Roll Call at 2:04 p.m.

Present 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused 1 - Vincent

OFFICE OF THE COUNTY EXECUTIVE - 1

- 1 [24-461](#) From the Office of the County Executive, requesting the County Board waive Chapter 17.085(1)(c) of the Temporary Assignments policy requiring an individual to wait 30 consecutive workdays prior to the increased rate of pay taking effect from the time of the Temporary Assignment to a Higher Classification (TAHC) assignment for the Corporation Counsel position.

Attachments: [24-461 REPORT](#)
 [24-461 RESOLUTION](#)
 [24-461 FISCAL NOTE](#)
 [24-461 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources

A motion was made by Supervisor Johnson, Jr., that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

DEPARTMENT OF PARKS, RECREATION, AND CULTURE - 1

- 2 [24-437](#) From the Executive Director of Parks providing an informational report regarding The Parks Departments lifeguard recruitment efforts and anticipated facility openings. **(Considered by the Committees on Parks and Culture; and Personnel) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-437 REPORT](#)
 [24-437 POWERPOINT](#)
 [24-437 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Andrea Wallace, Assistant Director of Recreation and Business Services, Department of Parks, Recreation, and Culture (DPRC)
Peter Bratt, Director of Operations and Skilled Trades, DPRC

A motion was made by Supervisor Johnson, Jr., that this Informational Report be **RECOMMENDED TO BE RECEIVED AND PLACED ON FILE**. The motion **PREVAILED** by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

DEPARTMENT OF HEALTH AND HUMAN SERVICES - 4

- 3 [24-423](#) A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Clinical Manager.

Attachments: [24-423 DEPARTMENTAL REQUEST](#)
[24-423 DEPARTMENTAL RESOLUTION](#)
[24-423 DEPARTMENTAL FISCAL NOTE](#)
[24-423 DHR REPORT](#)
[24-423 OSBP REPORT](#)
[24-423 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Kelly Pethke, Administrator, Children, Youth, and Family Services, Department of Health and Human Services (DHHS) (virtually)
David Muhammad, Deputy Director, DHHS (virtually)

A motion was made by Supervisor Martin that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

- 4 [24-424](#) A report from the Director, Department of Health and Human Services requesting the creation of 1.0 FTE Human Service Worker - Enrollment Specialist.

Attachments: [24-424 DEPARTMENTAL REQUEST](#)
[24-424 DEPARTMENTAL RESOLUTION](#)
[24-424 DEPARTMENTAL FISCAL NOTE](#)
[24-424 DHR REPORT](#)
[24-424 OSBP REPORT](#)
[24-424 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Kelly Pethke, Administrator, Children, Youth, and Family Services, Department of Health and Human Services (virtually)

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

- 5 [24-425](#) A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Credentialing Specialist and abolishment of 1.0 FTE Office Support Assistant II within DHHS Contract Administration.

Attachments: [24-425 DEPARTMENTAL REQUEST](#)
 [24-425 DEPARTMENTAL RESOLUTION](#)
 [24-425 DEPARTMENTAL FISCAL NOTE](#)
 [24-425 DHR REPORT](#)
 [24-425 OSBP REPORT](#)
 [24-425 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

David Muhammad, Deputy Director, Department of Health and Human Services (DHHS) (virtually)

Dennis Buesing, Contract Services Administrator, DHHS (virtually)

A motion was made by Supervisor Capriolo that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

- 6 [24-426](#) A report from the Director, Department of Health and Human Services, requesting the creation of 27.0 FTE to expand the Aging and Disabilities Resource Center (ADRC).

Attachments: [24-426 DEPARTMENTAL REQUEST](#)
[24-426 DEPARTMENTAL RESOLUTION](#)
[24-426 DEPARTMENTAL FISCAL NOTE](#)
[24-426 DHR ADRC SENIOR MANAGER](#)
[24-426 DHR ADRC SUPERVISOR](#)
[24-426 DHR ADRC ADVANCE PROFESSIONAL](#)
[24-426 DHR ADRC PROFESSIONAL](#)
[24-426 DHR ADRC MENTAL HEALTH PROFESSIONAL](#)
[24-426 DHR ADRC SUPERVISOR OPTIONS COUNSELING](#)
[24-426 DHR ADMINISTRATIVE ASSISTANT](#)
[24-426 DHR ADVANCED BENEFITS SPECIALIST](#)
[24-426 DHR ADRC ADVANCED PROFESSIONAL BL SP](#)
[24-426 DHR HUMAN SERVICE WORKER](#)
[24-426 OSBP REPORT](#)
[24-426 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Marietta Luster, Administrator, Aging and Disability Services, Department of Health and Human Services (virtually)

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

DEPARTMENT OF TRANSPORTATION - 1

- 7 [24-456](#) From the Director, Department of Transportation and the Airport Director, Department of Transportation, requesting a Temporary Assignment to a Higher Classification (TAHC) extension for Reynaldo Cortez.

Attachments: [24-456 REQUEST](#)
 [24-456 RESOLUTION](#)
 [24-456 FISCAL NOTE](#)
 [24-456 TAHC FORM](#)
 [24-456 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Brian Dranzik, Airport Director, Milwaukee Mitchell International Airport, Department of Transportation (virtually)

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

DEPARTMENT OF HUMAN RESOURCES - 5

- 8 [24-415](#) From the Chief Human Resources Officer, Department of Human Resources, Requesting Reallocation of Assistant Airport Public Safety/Security (Location 504 - Airport, Department).

Attachments: [24-415 REPORT](#)
 [24-415 RESOLUTION](#)
 [24-415 FISCAL NOTE](#)
 [24-415 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources (DHR)

Tony Maze, Director of Total Rewards, DHR

Brian Dranzik, Airport Director, Milwaukee Mitchell International Airport, Department of Transportation (virtually)

Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

A motion was made by Supervisor Capriolo that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

- 9 [24-428](#) From the Chief Human Resources Officer, Department of the Sheriff, Requesting Reallocation of Sheriff Dept Captain (Location 400 - Sheriff, Department).

Attachments: [24-428 REPORT](#)
 [24-428 REVISED REPORT \(received 05/01/24\)](#)
 [24-428 RESOLUTION](#)
 [24-428 FISCAL NOTE](#)
 [24-428 REVISED FISCAL NOTE \(received 05/01/24\)](#)
 [24-428 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Tony Maze, Director of Total Rewards, Department of Human Resources

A motion was made by Supervisor Martin that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

- 10 [24-429](#) From the Chief Human Resources Officer, Department of the Sheriff, Requesting Reallocation of Deputy Sheriff Lieutenant (Location 400 - Sheriff, Department).

Attachments: [24-429 REPORT](#)
 [24-429 RESOLUTION](#)
 [24-429 FISCAL NOTE](#)
 [24-429 REVISED FISCAL NOTE \(received 05/01/24\)](#)
 [24-429 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Tony Maze, Director of Total Rewards, Department of Human Resources

A motion was made by Supervisor Martin that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

- 11 [24-460](#) From the Chief Human Resources Officer, Department of Human Resources, requesting approval to create 1.0 FTE HR Office Support - Pay Range NR16.

Attachments: [24-460 DEPARTMENTAL REQUEST](#)
 [24-460 DEPARTMENTAL RESOLUTION](#)
 [24-460 DEPARTMENTAL FISCAL NOTE](#)
 [24-460 DHR REPORT](#)
 [24-460 OSBP REPORT](#)
 [24-460 JOB EVALUATION QUESTIONNAIRE](#)
 [24-460 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources (DHR)
Genaro Baez, Director of HR Operations, DHR

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Johnson Jr., Martin, Capriolo and Logsdon

Excused: 1 - Vincent

- 12 [24-16](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding: Reclassification of Existing positions (classified and unclassified); Advancements within the Pay Range; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-16 MAY REPORT \(received 04/19/24\)](#)
 [24-16 REVISED MAY REPORT \(received 05/06/24\)](#)

APPEARANCES:

Margo Franklin, Chief Human Resources Officer, Department of Human Resources
Clarence H. Kinnard, Committee Coordinator, Legislative Services, Office of the County Clerk
Daniel Hughes, Chief Deputy, Office of the Sheriff
Andrea Wallace, Assistant Director of Recreation and Business Services, Department of Parks, Recreation, and Culture
Marietta Luster, Administrator, Aging and Disability Services, Department of Health and Human Services (virtually)
Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

The May 2024 Report for this Reference File was **DISCUSSED WITH NO ACTION TAKEN.**

E-COMMENTS - 1

- 13 [24-15](#) eComments submitted to the Committee on Personnel via the County Legislative Information Center (CLIC).

*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 24-15 at the conclusion of each meeting.

APPEARANCE:

Clarence H. Kinnard, Committee Coordinator, Legislative Services Division, Office of the County Clerk

There were no eComments submitted for the May 7, 2024, meeting.

The May 7, 2024, record of eComments was **DISCUSSED WITH NO ACTION TAKEN.**

Length of Meeting: 2:04 p.m. to 3:21 p.m.

Adjourned,

**Clarence H. Kinnard
Committee Coordinator
Legislative Services, Office of the County Clerk
Committee on Personnel**

Deadline for the next meeting:

The next regular meeting for the Committee on Personnel is Tuesday, June 4, 2024,
at 2:00 p.m.

Approval Tracking System review must be completed in Legistar on or before
THURSDAY, May 16, 2024, at 5:00 p.m., for the June meeting cycle.