

To the Board of Supervisors  
of the County of Milwaukee, Wisconsin

Thank you for using Baker Tilly Virchow Krause, LLP as your auditor.

We have completed our audit of the financial statements of the County of Milwaukee, Wisconsin for the year ended December 31, 2017, and have issued our report thereon dated July 31, 2018. This letter presents communications required by our professional standards.

A separate letter was issued to the Pension Audit Committee of the Employees' Retirement System of the County of Milwaukee. The information contained in that letter is not included with this letter.

***OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA, GOVERNMENT AUDITING STANDARDS, THE UNIFORM GUIDANCE, AND THE STATE SINGLE AUDIT GUIDELINES***

The objective of a financial statement audit is the expression of an opinion on the financial statements. We and other auditors conducted the audit in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards*, OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the *State Single Audit Guidelines*. These standards require that we plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements prepared by management with your oversight are free of material misstatement, whether caused by error or fraud. Our audit included examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management or the Board of Supervisors of their responsibilities.

We considered the County of Milwaukee's internal control over financial reporting in order to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County of Milwaukee's internal control over financial reporting. Other auditors considered internal control over compliance with types of requirements that could have a direct and material effect on a major federal and major state program to determine the audit procedures that are appropriated in the circumstances for the purpose of expressing their opinion on compliance for a major federal and major state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State Single Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.

***OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA, GOVERNMENT AUDITING STANDARDS, UNIFORM GUIDANCE, AND THE STATE SINGLE AUDIT GUIDELINES*** (continued)

As part of obtaining reasonable assurance about whether the County of Milwaukee's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with the Uniform Guidance and the *State Single Audit Guidelines*, other auditors examined, on a test basis, evidence about the County of Milwaukee's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *State Single Audit Guidelines* that could have a direct and material effect on each of its major federal and major state programs for the purpose of expressing an opinion on the County of Milwaukee's compliance with those requirements. While their audit provides a reasonable basis for their opinion on compliance, it does not provide a legal determination on the County of Milwaukee's compliance with those requirements.

Other auditors have issued a separate document which contains the results of their audit procedures to comply with the Uniform Guidance and the *State Single Audit Guidelines*.

***OTHER INFORMATION IN DOCUMENTS CONTAINING AUDITED FINANCIAL STATEMENTS***

Our responsibility does not extend beyond the audited financial statements identified in this report. We do not have any obligation to and have not performed any procedures to corroborate other information contained in County of Milwaukee prepared documents, except for official statements related to debt offerings. In accordance with our professional services agreement with the County of Milwaukee, we have been engaged to perform a post audit review of the official statements issued during the year related to each debt offering. As a result of the procedures performed, nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

***PLANNED SCOPE AND TIMING OF THE AUDIT***

We performed the audit according to the planned scope and timing previously communicated to you in our communication to those charged with governance and management about planning matters dated July 31, 2017.

***QUALITATIVE ASPECTS OF THE COUNTY'S SIGNIFICANT ACCOUNTING PRACTICES***

***Accounting Policies***

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our professional services agreement, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the County of Milwaukee are described in Note 1 to the financial statements. As described in Note 1 to the financial statements, the County of Milwaukee implemented Governmental Accounting Standards Board (GASB) Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, GASB Statement No. 80, *Blending Requirements for Certain Component Units – An Amendment of GASB No. 14* and GASB Statement No. 81, *Irrevocable Split-Interest Agreements* in 2017. The implementation of these standards did not have an effect on the current year financial statements. We noted no transactions entered into by the County of Milwaukee during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

**QUALITATIVE ASPECTS OF THE COUNTY'S SIGNIFICANT ACCOUNTING PRACTICES** (continued)

***Accounting Estimates***

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the financial statements were:

- Management's estimate of the allowance for doubtful accounts is based on historical revenues, historical loss levels and analysis of the collectivity of individual amounts.
- Management's estimate of the incurred but not reported (IBNR) health related, worker's compensation and other insurance claims is based on historical expenses, historical claims and estimates provided by the third party claims administrator.
- Management's estimate of the unfunded claims and judgments, landfill postclosure costs, pollution remediation costs and compensated absences are based on historical expenses, historical claims, estimates provided by third parties and judgments made by management as to the probability of ultimate payment of these liabilities.
- Management's estimate of the Employees' Retirement System of the County of Milwaukee's (Retirement System) and the Milwaukee Transport Services Transport Employees' Pension Plan's (Transport Plan) actuarial value of plan assets and the total pension liability which generates the net funded status of the plan, as well as impacting the annual required contribution is based upon several key assumptions that are set by management with the assistance of an independent third party actuary. These key assumptions include anticipated investment rate of return, projected salary increases, mortality and certain cost amortization periods.
- Management's estimate of the net pension liability and the deferred outflows and inflows of resources related to pensions which impacts the reported pension expense are based on information provided by the Retirement System and Transport Plan.
- Management's estimate of the Milwaukee County Other Post Employment Benefit Plan and the Milwaukee Transport Services Other Post Employment Benefit Plan's actuarial accrued liabilities which impacts the annual required contributions are based upon several key assumptions that are set by management with the assistance of an independent third party actuary. These key assumptions include anticipated investment rate of return, health care cost trends, projected salary increases, mortality and certain cost amortization periods.

We have evaluated the key factors and assumptions used in developing the aforementioned estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

***Financial Statement Disclosures***

The disclosures in the notes to the financial statements are neutral, consistent, and clear.

***DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT***

We encountered no significant difficulties in dealing with management in performing our audit.

***CORRECTED AND UNCORRECTED MISSTATEMENTS***

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

A summary of uncorrected financial statement misstatements follows this required communication. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

In addition, we prepared the Governmental Accounting Standards Board Statement No. 34 conversion entries which are summarized in the "Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position" and the "Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities" in the financial Statements.

***DISAGREEMENTS WITH MANAGEMENT***

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

***CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS***

In some cases, management may decide to consult with other accountants about auditing and accounting matters. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

***MANAGEMENT REPRESENTATIONS***

We have requested certain representations from management that are included in the management representation letters. These letters follow this required communication.

***INDEPENDENCE***

We are not aware of any relationships between Baker Tilly Virchow Krause, LLP and the County of Milwaukee that, in our professional judgment, may reasonably be thought to bear on our independence.

Relating to our audit of the financial statements of the County of Milwaukee for the year ended December 31, 2017, Baker Tilly Virchow Krause, LLP hereby confirms that we are, in our professional judgment, independent with respect to the County of Milwaukee in accordance with the Code of Professional Conduct issued by the American Institute of Certified Public Accountants. We provided no service to the County of Milwaukee other than the audit of the current year's financial statements and the following nonaudit services which in our judgment do not impair our independence.

**INDEPENDENCE** (continued)

- Comprehensive Annual Financial Report preparation
- Review of bond offering documents
- Agreed upon procedures related to ERS pension payments
- Operations review of ERS process and procedures

None of these nonaudit services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

**OTHER AUDIT FINDINGS OR ISSUES**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the County of Milwaukee's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**OTHER MATTERS**

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information which accompanies the financial statements but is not RSI. With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the other information, which accompanies the financial statements but is not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

**RESTRICTION ON USE**

This information is intended solely for the use of the Board of Supervisors and management and is not intended to be, and should not be, used by anyone other than the specified parties.

We welcome the opportunity to discuss the information included in this letter and any other matters. Thank you for allowing us to serve you.

*Baker Tilly Virchow Krause, LLP*

**COUNTY OF MILWAUKEE**

Summary of Uncorrected Financial Statement Misstatements  
December 31, 2017  
(In Thousands)

	Financial Statements Effect - Increase (Decrease) to Financial Statement Total					
	Total Assets / Deferred Outflows of Resources	Total Liabilities / Deferred Inflows of Resources	Total Net Position / Fund Balance	Excess of Revenue over Expenses		
				Current Year Effect of Prior Year Reversing Uncorrected Financial Statement Misstatements	Current Year Uncorrected Financial Statement Misstatements	Total
<b>Government-wide Financial Statements</b>						
Governmental Activities	\$ (1,380)	\$ 107	\$ (1,487)	\$ 2,545	\$ (1,487)	\$ 1,058
Business-Type Activities	-	(95)	95	171	95	266
<b>Fund Financial Statements</b>						
General Fund	(1,380)	-	(1,380)	-	(1,380)	(1,380)
Capital Projects Fund	-	107	(107)	-	(107)	(107)
Airports Fund	-	(95)	95	171	95	266
Remaining Funds	1,156	62	1,094	1,119	1,094	2,213

**COUNTY OF MILWAUKEE**

**Schedule of Unrecorded Proposed Audit Adjustments  
December 31, 2017  
(In Thousands)**

<u>Type/Fund/Account Description</u>	<u>Debits</u>	<u>Credits</u>
<b><u>Governmental Activities</u></b>		
<b>General Fund</b>		
Revenues	536	
Investments (To record variance in carrying value of investments)		536
Revenues	844	
Accounts Receivable (To record variance in accounts receivable)		844
<b>Capital Projects Fund</b>		
Expenditures	107	
Accounts Payable (To accrue for 2017 expenditures paid in 2018)		107
<b><u>Business Type Activities</u></b>		
<b>Airport</b>		
Compensated Absences	95	
Expenses (To record variance in compensated absences)		95
<b><u>Fiduciary Funds</u></b>		
<b>Pension Trust Fund</b>		
Investments	1,094	
Revenue (To record variance in carrying value of investments)		1,094
<b>Agency Funds</b>		
Investments	62	
Agency Deposits (To record variance in carrying value of investments)		62



Office of the Comptroller

# Milwaukee County

Scott B. Manske • Comptroller

July 31, 2018

Baker Tilly Virchow Krause, LLP  
777 E. Wisconsin Ave., 32<sup>nd</sup> Floor  
Milwaukee, WI 53202-5313

To Whom It May Concern:

We are providing this letter in connection with your audit of the financial statements of the County of Milwaukee, Wisconsin as of December 31, 2017, and for the year then ended for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Milwaukee, Wisconsin, and the respective changes in financial position and cash flows, where applicable, in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with accounting principles generally accepted in the United States of America.

We acknowledge our responsibility for adopting sound accounting policies for establishing and maintaining internal control that will, among other things, record, process, summarize and report transactions consistent with management's assertions embodied in the financial statements. This includes a responsibility for (1) preventing, deterring, and detecting fraud, which includes fraudulent financial reporting and misappropriation of assets, and (2) identifying and ensuring the County of Milwaukee, Wisconsin complies with the laws and regulations applicable to its activities.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.



We confirm, to the best of our knowledge and belief, as of the date of this letter, the following representations made to you during your audit of the financial statements referred to above:

1. We have fulfilled our responsibilities, as set out in the terms of the Professional Service Agreement.
2. The financial statements referred to above are fairly presented in conformity with the accounting principles generally accepted in the United States of America. The financial statements include all properly classified funds and other financial information of the primary government and all component units required by accounting principles generally accepted in the United States of America to be included in the financial reporting entity.
3. We have provided you with:
  - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
  - b. Additional information that you have requested from us for the purpose of the audit.
  - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - d. Minutes of the meetings of the County of Milwaukee Board of Supervisors or summaries of actions of recent meetings for which minutes have not yet been prepared.
4. There have been no communications from regulatory agencies or lenders concerning noncompliance with, or deficiencies in financial reporting practices.
5. There are no material transactions that have not been properly recorded in the accounting records underlying the basic financial statements, or the schedule of expenditures of federal and state awards.
6. We understand that as part of your audit, you brought to our attention various matters that required an adjustment of the underlying records for the financial statements. We acknowledge that we have reviewed those matters and have prepared and recorded corresponding adjustments, which have been included in our financial statements.
7. You have also brought to our attention misstatements which remain uncorrected at December 31, 2017 and which are summarized in the accompanying schedule. The effects of those uncorrected misstatements are not material, both individually and in the aggregate, to the basic financial statements taken as a whole.
8. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
9. We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud.
10. We have not performed an assessment of the risk that the financial statements may be materially misstated as a result of fraud.

11. There has been no fraud involving management or employees who have significant roles in internal control, or fraud involving others that could have a material effect on the basic financial statements.
12. We have no knowledge of any allegations of fraud or suspected fraud, affecting the entity, received in communications from employees, former employees, analysts, regulators or others.
13. We have no knowledge of known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
14. We have disclosed to you all known related parties and all the related party relationships and transactions of which we are aware.
15. The County of Milwaukee, Wisconsin has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or fund equity.
16. The following, if any, have been properly recorded or disclosed in the financial statements:
  - a. Related party transactions, including sales, purchases, loans, transfers, leasing arrangements and guarantees (written or oral), and amounts receivable from or payable to related parties.
  - b. Guarantees, whether written or oral, under which the County is contingently liable.
  - c. Significant estimates, assumptions and material concentrations known to management that are required to be disclosed in accordance with accounting principles generally accepted in the United States [Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.]. We believe the estimates and concentrations are reasonable in the circumstances, consistently applied and adequately disclosed.
  - d. Arrangements with financial institutions involving repurchase, reverse repurchase, or securities lending agreements, compensating balances collateral agreements or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
  - e. Agreements to repurchase assets previously sold.
17. We are responsible for compliance with the laws, regulations and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts, or other financial data significant to the audit objectives including legal and contractual provisions for reporting specific activities in separate funds.
18. There are no –
  - a. Violations or possible violations of budget ordinances, grant contract provisions, laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency or for reporting on non-compliance.
  - b. Other liabilities or gain or loss contingencies (including those relating to oral guarantees) that are required to be accrued or disclosed by generally accepted accounting principles.
  - c. Nonspendable, restricted, committed or assigned fund balance that were not properly authorized and approved.
  - d. Rates being charged to customers other than the rates as authorized by the applicable authoritative body.
  - e. Violations of restrictions placed on revenues as a result of bond resolution covenants such as revenue distribution or debt service funding.

19. We have provided you with information regarding known or possible litigation, claims, and assessments whose effects we have considered when preparing the financial statements. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with accounting principles generally accepted in the United State of America.
20. The County of Milwaukee, Wisconsin has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral, except as disclosed to you.
21. You have been informed of all communications from lenders regarding the valuation of collateral required to be maintained under the County of Milwaukee, Wisconsin's borrowing arrangements.
22. The County of Milwaukee, Wisconsin has complied with all aspects of laws, regulations and contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
23. We have followed all applicable laws and regulations in adopting, approving and amending budgets.
24. The financial statements include all component units. The County has no joint ventures with an equity interest, other joint ventures or other related organizations that should be reported.
25. The accounting records underlying the financial statements accurately and fairly reflect, in reasonable detail, the transactions of the County of Milwaukee, Wisconsin.
26. The financial statements properly classify all funds and activities.
27. All funds that meet the quantitative criteria in GASB Statement No. 34 and No. 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
28. Net position components (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned and unassigned) are properly classified and, if applicable, approved.
29. Provisions for uncollectible receivables have been properly identified and recorded.
30. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
31. Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
32. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
33. Deposits and investment securities are properly classified as to risk, and investments are properly valued. Collateralization agreements with financial institutions, if any, have been properly disclosed.
34. We have disclosed to you all potential derivative financial instruments such as contracts that could be assigned to someone else or not settled, interest rate swaps, collars or caps.

35. Provision, when material, has been made to reduce excess or obsolete inventories to their estimated net realizable value.
36. Capital assets, including infrastructure assets, are properly capitalized, reported, and, if applicable, depreciated. Any known impairments have been recorded and disclosed.
37. We have compiled with the implementation of GASB No. 49 and believe that the estimate made for the pollution remediation liability is in accordance with this standard and reflects all known available facts at the time it was recorded.
38. Tax-exempt bonds issued have retained their tax-exempt status.
39. In regards to the non-attest services performed by you listed below, we have 1) made all management decisions and performed all management functions; 2) designated an individual with suitable skill, knowledge, or experience to oversee the services; 3) evaluated the adequacy and results of the services performed, and 4) accepted responsibility for the results of the services.
  - a. Comprehensive Annual Financial Report preparation.
  - b. Review of bond offering documents.
  - c. Agreed upon procedures related to ERS pension payments.
  - d. Operations review of ERS process and procedures.

None of these non-attest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.


40. We have appropriately disclosed the County of Milwaukee, Wisconsin's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy. We have also disclosed our policy regarding how restricted and unrestricted fund balance is used when an expenditure is incurred for which both restricted and unrestricted fund balance is available, including the spending hierarchy for committed, assigned, and unassigned amounts.
41. We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
42. We acknowledge our responsibility for presenting the combining and individual fund financial statements and schedules and other supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the combining and individual fund financial statements and schedules and other supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the combining and individual fund financial statements and schedules and other supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information. If the combining and individual fund financial statements and schedules and other supplementary information are not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

43. We assume responsibility for, and agree with, the findings of specialists in evaluating the incurred but not reported insurance claims, the actuarial accrued pension liabilities and the other post employment benefits and have adequately considered the qualifications of the specialists in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had impact on the independence or objectivity of the specialists.
44. We are responsible for the estimation methods and assumptions used in measuring assets and liabilities reported or disclosed at fair value, including information obtained from brokers, pricing services, or third parties. Our valuation methodologies have been consistently applied from period to period. The fair value measurements reported or disclosed represent our best estimate of the fair value measurement date in accordance with GASB 72 – Fair Value Measurement. In addition, our disclosures related to fair value measurements are consistent with the objectives outlined in GASB 72. We have evaluated the fair value information provided to us by brokers, pricing services or other parties that has been used in the financial statements and believe this information to be reliable and consistent with the requirements. Our office is dependent on the work performed and information obtained by the Employee Retirement System for purposes of their fair value measurements related to the Milwaukee County Pension Plan.
45. We assume responsibility for, and agree with, the information provided by the Employees' Retirement System of the County of Milwaukee and the Transit System's Transport Employees' Pension Plan relating to the net pension liabilities and related deferred outflows and deferred inflows and have adequately considered the reasonableness of the amounts and disclosures used in the financial statements and underlying accounting records. We also assume responsibility for the census data that has been reported to the plans.
46. Provision has been made for any material loss to be sustained as a result of purchase commitments for inventory quantities in excess of normal requirements or at prices in excess of the prevailing market prices.
47. All adjustments for the year, transfers between, or increases in appropriations for all departments, and all such resolutions affecting the same, when required, were properly approved by the Board of Supervisors.
48. We have a process to track the status of audit findings and recommendations.
49. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of this audit being undertaken and the corrective actions taken to address significant findings and recommendations.
50. We have provided our views on reported findings, conclusions and recommendations, as well as our planned corrective actions, for our report.
51. Federal and State grants received by the County of Milwaukee, Wisconsin are subject to audit and adjustment by grantor agencies. If grant revenues are received for expenditures that are subsequently disallowed, the County of Milwaukee, Wisconsin may be required to repay the revenues. In the opinion of management, liability resulting from such disallowed expenditures, if any, will not be material to the basic financial statements at December 31, 2017.

52. We are responsible for the County of Milwaukee, Wisconsin's compliance with laws, regulations, and the provisions of contracts and grant agreements related to each of its federal and state programs.
53. We are responsible for complying, and have complied, with the requirements of Single Audit Act Amendments of 1996, the Uniform Guidance and the State Single Audit Guidelines, including the accuracy and completion of the Data Collection Form.
54. We have adopted and maintained an internal control system to provide reasonable assurance that financial awards programs are administered in accordance with applicable laws and regulations and provisions of contracts and grant agreements. We believe the internal control system is adequate and is functioning as intended. Also, no changes have been made in the internal control system to the date of this letter that might significantly affect internal control.
55. We have prepared the schedule of expenditures of federal and state awards in accordance with the Uniform Guidance and the State Single Audit guidelines, and have included expenditures made during the period being audited for all awards provided by federal and state agencies in the form of grants, federal and state cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.
56. We have made available all contracts and grant agreements (including amendments, if any) and any other correspondence that have taken place with federal or state agencies or pass-through entities and are related to our departments' federal or state programs.
57. We have monitored subrecipients to determine that the subrecipients expended financial awards in accordance with applicable laws and regulations and have met the requirements of the Uniform Guidance and State Single Audit Guidelines. (not applicable to grants administered by DAS).
58. We have identified and disclosed to you all amounts questioned and any known noncompliance with the requirements of federal or state awards, including the results of other audits or program reviews (not applicable to grants administered by DAS).
59. For our departments grants, federal and state program financial reports and claims advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared, and are prepared on a basis consistent with that presented in the schedule of expenditures of federal and state awards.
60. When applicable, amounts claimed or used for matching, were determined in accordance with the Uniform Guidance.
61. We have accurately completed the appropriate sections of the data collection form for our grants.
62. We have accurately completed the arbitrage liability requirement in accordance with IRS rules and regulations.
63. We have reasonably allocated the sick leave, pension and other post employment liabilities between the governmental and proprietary funds.
64. Intergovernmental receivables from government-mandated and voluntary non-exchange transactions in the amount of \$58.2 million as of December 31, 2017 have been recognized as revenues because they meet the requirements under Governmental Accounting Standards Board (GASB) Statement No. 33 Accounting and Financial Reporting for Non-exchange Transactions. Specifically, these revenues

are recorded when: (1) all applicable eligibility requirements are met and (2) the resources are available. Available is defined as “collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.”

65. In accordance with GASB No. 33, we have established a policy that revenues from government-mandated and voluntary non-exchange transaction are considered available if: (1) collected within 90 days after year-end or (2) collected subsequent to 90 days after year-end to the extent the amount collected after 90 days is used to pay liabilities of the current period.
66. The County has committed to contribute \$65.9 million to the Employees' Retirement System (ERS) for 2017, which was paid at December 31, 2017. The ARC (Annual Required Contribution) for 2017 is \$65.8 million. Under GASB 68, the County has recognized expense of \$103.6 million in government-wide statements.
67. Adequate consideration has been given to, and appropriate provisions made for, estimated adjustments to health care revenues.
68. All requisite Medicare, Medicaid and similar reports have been properly filed. Management is responsible for the accuracy and propriety of all cost reports filed. The reimbursement methodology and principals employed are in accordance with applicable rules and regulations.
69. All peer review organizations, fiscal intermediary, and third party pay or reports and information have been made available.
70. We are responsible for the electronic submission of required annual financial data to HUD's Real Estate Assessment Center (REAC) and for ensuring that it is complete, accurate, and timely filed, in accordance with our regulatory and contractual obligations to HUD.
71. We have disclosed to you all information of which we are aware that may affect the completeness and accuracy of the electronic submission, and we have disclosed to you all communications from regulatory agencies affecting the electronic submission.
72. All events subsequent to the date of the financial statements and for which accounting principles generally accepted in the United States of America require adjustment or disclosure have been adjusted or disclosed. No other events, including instances of non-compliance have occurred subsequent to the balance-sheet date and through the date of this letter that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.

  
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Scott B. Manske, Comptroller

7/31/18



OFFICE OF THE COUNTY EXECUTIVE

# Milwaukee County

CHRIS ABELE • COUNTY EXECUTIVE

July 31, 2018

Baker Tilly Virchow Krause, LLP  
777 E. Wisconsin Ave., 32<sup>nd</sup> Floor  
Milwaukee, WI 53202-5313

To Whom It May Concern:

We are providing this letter in connection with your audit of the financial transactions of Milwaukee County as of December 31, 2017 and for the year then ended.

We acknowledge our responsibility for adopting sound accounting policies for establishing and maintaining internal control that will, among other things, record, process, summarize and report transactions consistent with management's assertions embodied in the financial statements. This includes a responsibility for (1) preventing, deterring, and detecting fraud, which includes fraudulent financial reporting and misappropriation of assets, and (2) identifying and ensuring the County of Milwaukee, Wisconsin complies with the laws and regulations applicable to its activities.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

1. We have provided you with:
  - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
  - b. Additional information that you have requested from us for the purpose of the audit.
  - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
  - d. Minutes of the meetings of the County of Milwaukee Board of Supervisors or summaries of actions of recent meetings for which minutes have not yet been prepared.
2. There have been no communications from regulatory agencies or lenders concerning noncompliance with, or deficiencies in financial reporting practices.



3. We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud.
4. We have not performed an assessment of the risk that the financial statements may be materially misstated as a result of fraud.
5. There has been no fraud involving management or employees who have significant roles in internal control, or fraud involving others that could have a material effect on the basic financial statements.
6. We have no knowledge of any allegations of fraud or suspected fraud, affecting the entity, received in communications from employees, former employees, analysts, regulators or others.
7. The County of Milwaukee, Wisconsin has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or fund equity.
8. We are responsible for compliance with the laws, regulations and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts, or other financial data significant to the audit objectives including legal and contractual provisions for reporting specific activities in separate funds.
9. We have provided you with information regarding known or possible litigation, claims, and assessments whose effects we have considered when preparing the financial statements. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with accounting principles generally accepted in the United State of America.
10. The County of Milwaukee, Wisconsin has to the best of our knowledge, satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral, except as disclosed to you.
11. We have followed all applicable laws and regulations in adopting, approving and amending budgets.
12. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
13. Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
14. Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
15. We have appropriately disclosed the County of Milwaukee, Wisconsin's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy. We have also disclosed our policy

regarding how restricted and unrestricted fund balance is used when an expenditure is incurred for which both restricted and unrestricted fund balance is available, including the spending hierarchy for committed, assigned, and unassigned amounts.


16. We assume responsibility for, and agree with, the findings of specialists in evaluating the incurred but not reported insurance claims, the actuarial accrued pension liabilities and the other post employment benefits and have adequately considered the qualifications of the specialists in determining the amounts and disclosures used in the financial statements and underlying accounting records. We did not give or cause any instructions to be given to specialists with respect to the values or amounts derived in an attempt to bias their work, and we are not otherwise aware of any matters that have had impact on the independence or objectivity of the specialists.
17. Provision has been made for any material loss to be sustained as a result of purchase commitments for inventory quantities in excess of normal requirements or at prices in excess of the prevailing market prices.
18. All adjustments for the year, transfers between, or increases in appropriations for all departments, and all such resolutions affecting the same, when required, were properly approved by the Board of Supervisors.
19. We have a process to track the status of audit findings and recommendations.
20. We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of this audit being undertaken and the corrective actions taken to address significant findings and recommendations.
21. We have provided our views on reported findings, conclusions and recommendations, as well as our planned corrective actions, for our report.
22. Federal and State grants received by the County of Milwaukee, Wisconsin are subject to audit and adjustment by grantor agencies. If grant revenues are received for expenditures that are subsequently disallowed, the County of Milwaukee, Wisconsin may be required to repay the revenues. In the opinion of management, liability resulting from such disallowed expenditures, if any, will not be material to the basic financial statements at December 31, 2017.
23. We are responsible for the County of Milwaukee, Wisconsin's compliance with laws, regulations, and the provisions of contracts and grant agreements related to each of its federal and state programs.
24. We are responsible for complying, and have complied, with the requirements of Single Audit Act Amendments of 1996, Uniform Guidance and the State Single Audit Guidelines, including the accuracy and completion of the Data Collection Form.
25. We have adopted and maintained an internal control system to provide reasonable assurance that financial awards programs are administered in accordance with applicable laws and regulations and provisions of contracts and grant agreements. We believe the internal control system is adequate and is functioning as intended. Also, no changes have been made in the internal control system to the date of this letter, that might significantly affect internal control.

26. We have prepared the schedule of expenditures of federal and state awards in accordance with the Uniform Guidance and the State Single Audit guidelines, and have included expenditures made during the period being audited for all awards provided by federal and state agencies in the form of grants, federal and state cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.
27. We have made available all contracts and grant agreements (including amendments, if any) and any other correspondence that have taken place with federal or state agencies or pass-through entities and are related to our departments' federal or state programs.
28. We have monitored subrecipients to determine that the subrecipients expended financial awards in accordance with applicable laws and regulations and have met the requirements of the Uniform Guidance and State Single Audit Guidelines. (not applicable to grants administered by DAS).
29. We have identified and disclosed to you all amounts questioned and any known noncompliance with the requirements of federal or state awards, including the results of other audits or program reviews (not applicable to grants administered by DAS).
30. For our departments grants, federal and state program financial reports and claims advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared, and are prepared on a basis consistent with that presented in the schedule of expenditures of federal and state awards.
31. When applicable, amounts claimed or used for matching, were determined in accordance with the Uniform Guidance.
32. We have accurately completed the appropriate sections of the data collection form for our grants.
33. In accordance with GASB No. 33, we have established a policy that revenues from government-mandated and voluntary non-exchange transaction are considered available if: (1) collected within 90 days after year-end or (2) collected subsequent to 90 days after year-end to the extent the amount collected after 90 days is used to pay liabilities of the current period.
34. Adequate consideration has been given to, and appropriate provisions made for, estimated adjustments to health care revenues.
35. All requisite Medicare, Medicaid and similar reports have been properly filed. Management is responsible for the accuracy and propriety of all cost reports filed. The reimbursement methodology and principals employed are in accordance with applicable rules and regulations.
36. All peer review organizations, fiscal intermediary, and third party pay or reports and information have been made available.
37. All events subsequent to the date of the financial statements and for which accounting principles generally accepted in the United States of America require adjustment or disclosure have been adjusted or disclosed. No other events, including instances of non-compliance have occurred subsequent to the balance-sheet date and through the date of this letter that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.

Baker Tilly Virchow Krause, LLP  
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July 31, 2018

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Chris Abele, County Executive

DocuSigned by:  
  
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Teig Whaley-Smith, Department of Administrative Services