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3 A report from the Executive Director, Department of Health and Human Services  
4 (DHHS), requesting the creation of 1.0 FTE Lead Community Intervention Specialist in  
5 Housing Services, by recommending adoption of the following:

6  
7 **A RESOLUTION**

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9 WHEREAS, per Chapter 17 of the Milwaukee County Code of General  
10 Ordinances, changes to the authorized number of positions outside of the Milwaukee  
11 County Budget process require approval by the Milwaukee County Board of  
12 Supervisors; and

13  
14 WHEREAS, in January 2026, Housing Services (HS), Department of Health and  
15 Human Services (DHHS), began operating the Coordinated Entry (CE) system for the  
16 local Continuum of Care, a United States Department of Housing and Urban  
17 Development (HUD)-mandated, centralized process that streamlines access to housing  
18 and services for people who are experiencing or at risk of homelessness; and

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20 WHEREAS, the need to provide CE services to families continues to increase,  
21 and in March 2026, HS, DHHS, was awarded \$203,750 from United Way to hire a  
22 Family Mobile Screener and provide diversion funding (flexible financial assistance) to  
23 families referred to the CE team; and

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25 WHEREAS, DHHS is requesting the creation of 1.0 full-time equivalent Lead  
26 Community Intervention Specialist to support Family Mobile Screener services as part  
27 of the CE system; and

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29 WHEREAS, United Way funding is effective March 24, 2026, through  
30 June 30, 2027; and

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32 WHEREAS, the Department of Human Resources has reviewed this request to  
33 create a new position, determined the appropriate classification (Lead Community  
34 Intervention Specialist) and pay grade (NR21), and has submitted a report included in  
35 this file; and

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37 WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this  
38 request with respect to need, appropriateness, and funding availability, as required by  
39 Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this  
40 file; and

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42 WHEREAS, the Committee on Personnel, at its meeting of May 20, 2026,  
43 recommended adoption of File No. 26-414 (vote 3-0); now, therefore,  
44

45 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)  
 46 hereby approves the classification and pay grade recommendation for the position, as  
 47 outlined in the report hereto attached to this file and summarized below:  
 48

Recommended Title	Lead Community Intervention Specialist
Agency (Department)	800 – Department of Health and Human Services (DHHS)
Organization (Org.) (Low Org.)	8529
Number (No.) of Positions	1
Pay Grade	NR21
Annual Range	\$52,770-\$79,102

49  
 50 ; and

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 52 BE IT FURTHER RESOLVED, the County Board hereby authorizes and  
 53 approves the following position action for DHHS, effective Pay Period 12, beginning  
 54 June 6, 2026; and

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 56 BE IT FURTHER RESOLVED, if additional funding is not identified beyond the  
 57 June 30, 2027, termination of the United Way grant, the position shall be unfunded:  
 58

Action	Title	No. of Positions	Pay Grade
Create	Lead Community Intervention Specialist	1	NR21

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 60  
 61 chk  
 62 05/20/26  
 63 s://committees/2026/may/per/resolutions/26-414 dhhs create 1 lead community intervention specialist.docx