

7/28/22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 A DEPARTMENTAL

Action Required:
 Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed departments:

| 1. | <u>From</u> | <u>To</u> |
|--|-------------|-----------|
| <u>110 – County Executive – General Office</u> | | |
| 51006 – Salaries – Wages Budget | \$25,000 | |
| 60304 – Tel and Tel Outside Vendor | | \$6,000 |
| 60314 – Records Center Charges | | \$161 |
| 60806 – Meetings Other Auth Travel | | \$8,750 |
| 70704 – Gasoline | | \$6,839 |
| 80704 – Fleet Mgmt Services | | \$250 |
| 80707 – Sheriff Services | | \$3,000 |

The Chief of Staff of the Office of the County Executive (1011) respectfully requests a fund transfer of \$25,000 from the personal services account series to operational costs to defray unanticipated operational costs, due largely to inflationary pressures particularly in gasoline and travel. Specifically, this transfer is needed as a result of new initiatives and continued support of Milwaukee County’s strategic plan. These include travel to various parts of the state to foster state level agreement for new funding, outreach activities across Milwaukee County, and additional travel and associated costs to ensure the County Executive can successfully implement the County’s mission and vision. The investments impact several county departments as well as county residents.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE JUNE 24, 2022.

| | | | |
|----|--|-------------|-----------|
| 2) | | <u>From</u> | <u>To</u> |
| | <u>800 - Department of Health & Human Services</u> | | |
| | 60115 – Prof. Serv-Recurring Oper | \$19,816 | |
| | 51006 – Salaries-Wages Budget | | \$18,408 |
| | 54000 – Social Security Taxes | | \$1,408 |

A 2022 transfer of \$19,816 is being requested by the Director, Department of Health and Human Services (DHHS), to transfer expenditure authority from the 6000 series to salaries and social security to recognize the advancement of a position in the Director's Office.

The Department of Human Resources-Compensation has approved this advancement in the pay range for the DHHS Communications Manager and Public Information Officer position. This change is needed to recognize the additional workload and scope of responsibilities being assumed by this employee.

The total cost of \$19,816 for salary and social security (effective as of July 10) will be absorbed by transferring expenditure authority from the professional services budget line to the personnel budget.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE JUNE 24, 2022.

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|----|-----------------------------------|-------------|-----------|
| 3) | | <u>From</u> | <u>To</u> |
| | <u>430 – House of Correction</u> | | |
| | 60600 – R/M – Bldg and Structures | \$47,036 | |
| | 51006 – Salaries-Wages Budget | | \$44,000 |
| | 54000 – Social Security Taxes | | \$3,036 |

The Superintendent of the House of Correction (HOC) requests an appropriation transfer of \$47,036 for possible future position change requests. There are several possible position change requests that the department has identified that the HOC would like to request to HR, and to avoid having to request a fund transfer for each item the HOC is requesting one fund transfer for all the requests. If this is approved, then the HOC will submit the change requests to HR.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE JULY 5, 2022.