

A report from the Director, Department of Health and Human Services, requesting the creation of 2.0 FTE Housing Supervisor positions and 1.0 FTE Project Manager position in Housing Services, by recommending adoption of the following:

### **A RESOLUTION**

WHEREAS, because of the recent expansion in Housing Services, Department of Health and Human Services (DHHS), which includes an increase in direct-service staff, and the day-to-day workflow of internal programming, supervisor positions are necessary to give current lead staff opportunities to expand into larger roles within the Housing Services, DHHS area; and

WHEREAS, the establishment of additional Housing Supervisor roles will include supervision of staff, quality assurance responsibilities, as well as create a career ladder within Housing Services, DHHS; and

WHEREAS, the Housing Supervisor tasks will include overseeing the workflow of Quality Assurance and Housing Navigation staff, ensuring program efficiencies; and

WHEREAS, the establishment of a Project Manager – Home Repair role, will include supervision of inspection staff and direct project management of Home Repair projects; and

WHEREAS, the request to create these new positions in Housing Services, DHHS, aligns with the Milwaukee County's strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity; and

WHEREAS, the Department of Human Resources has reviewed these position change requests, and has determined the appropriate classifications for Housing Supervisor (pay grade 30M) and Project Manager (pay grade 32M), and has submitted reports, included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of December 5, 2023, recommended adoption of File No. 23-955 (vote 5-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay grade recommendation for the positions as outlined in the report hereto attached to this file and summarized below:

47

Recommended Title	Housing Supervisor
Agency (Department)	800- Department of Health and Human Services (DHHS)
Org. (Low Org)	8523
Number of Positions	1
Pay Grade	30M
Salary Range	\$68,307 - \$81,556

48

Recommended Title	Housing Supervisor
Agency (Department)	800- DHHS
Org. (Low Org)	8525
Number of Positions	1
Pay Grade	30M
Salary Range	\$68,307 - \$81,556

49

Recommended Title	Project Manager
Agency (Department)	800- DHHS
Org. (Low Org)	8524
Number of Positions	1
Pay Grade	32M
Salary Range	\$74,776 - \$89,024

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BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for the Department of Health and Human Services effective Pay Period 1 2024, beginning December 25, 2023:

Action	Title	Number of Positions	Pay Grade
Create	Housing Supervisor	2	30M
Create	Project Manager	1	32M

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