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4 (ITEM) From the Interim Director, Department of Administrative Services (DAS)-
5 Facilities Maintenance, requesting the creation of one position of Carpenter Supervisor
6 and the abolishment of one position of Asbestos Worker in the DAS-Facilities
7 Management Division, by recommending adoption of the following:

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9 **A RESOLUTION**

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11 WHEREAS, the Interim Director, Department of Administrative Services (DAS)
12 Facilities Maintenance Section, requests the creation of one position of Carpenter
13 Supervisor and the abolishment of one position of Asbestos Worker within DAS-
14 Facilities Maintenance Division to better reflect job duty needs; and

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16 WHEREAS, Section 1.16(c) of the County Ordinances requires that requests
17 relating to personnel matters by the Department of Administrative Services be reviewed
18 by County Board staff, with recommendations submitted to the Committee on Finance,
19 Personnel and Audit; and

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21 WHEREAS, DAS-Facilities Maintenance is responsible for overseeing work
22 performed and inspections related to the Noise Management Program (NMP) at
23 General Mitchell International Airport, primarily related to the Residential Sound
24 Insulation Program component; and

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26 WHEREAS, the total budget for the NMP in 2012 is approximately \$13.5 million,
27 which is financed mostly with Airport Improvement Program (AIP) monies with a small
28 passenger facility charges (PFC) match; no tax levy is used to support the program;
29 and

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31 WHEREAS, previously, a Mechanical Services Manager supervised the work of
32 the contract vendors and performing the home inspections while performing other
33 duties at his assigned station on the County Grounds; and

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35 WHEREAS the Mechanical Services Manager retired in March 2012 and
36 Facilities Maintenance recommends creating a Carpenter Supervisor to assume these
37 duties; and

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39 WHEREAS, the cost of the position would be mostly offset with salary and fringe
40 benefit savings related to a vacant position of Asbestos Worker; the Asbestos Worker
41 position has been vacant since March 2011 and the duties of this position since
42 covered by less costly time and material contractors; and

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44 WHEREAS, County Board staff recommends that the request to create one
45 position of Carpenter Supervisor and the abolishment of one position of Asbestos
46 Worker, effective July 18, 2012, be approved; now, therefore,

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BE IT RESOLVED that the following position action is approved effective July 18, 2012:

Org Unit 5700 – DAS Facilities Management Division

	<u>Title</u>	<u>No. of Positions</u>	<u>Pay Range</u>
Create	Carpenter Supervisor	1	5403 (\$70,844)
Abolish	Asbestos Worker	1	5407 (\$68,300)