

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 19, 2025

TO: Marcelia Nicholson-Bovell, Chairwoman, County Board of Supervisors

FROM: Anthony Raab, Director, Architecture, Engineering and Environmental Services
Section, Facilities Management Division, Department of Administrative Services

SUBJECT: A request from the Director, Department of Administrative Services (DAS)
requesting authorization of project professional service use plan for adopted
2026 capital projects.

File Type: Action Report

REQUEST

The Director of Architecture, Engineering, and Environmental Services (AE&ES), Facilities Management Division, Department of Administrative Services, requests approval of the project delivery plan for the 2026 adopted capital projects.

To comply with Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1), Table 1 identifies 2026 capital projects that may require professional services contracts exceeding \$20,000. Additionally, per Wisconsin Statute 59.52(31), Table 1 highlights projects involving county land zoned as parks where professional services contracts may exceed \$100,000 (requiring County Board passive review) or \$300,000 (requiring County Board approval).

Approval of this plan will also extend the authorization and reporting requirements established in 2024 (Resolution 24-111) and 2025 (Resolution 25-106) to the 2026 projects listed in Table 1.

POLICY

- Milwaukee County Ordinance 56.30 (4)(a)(1) requires the Department of Administrative Services (DAS), Facilities Management Division (FMD), to provide an updated annual report in February to the Committee on Finance and the Committee on Community, Environment, and Economic Development. This report must identify public works capital projects requiring professional services contracts.
- Wisconsin Statute 59.52(31) governs professional services agreements for capital projects, requiring:
 - County Board review for contracts exceeding \$100,000 for projects involving county land zoned as parks.
 - County Board approval for contracts exceeding \$300,000 for projects involving county land zoned as parks.

PLAN APPROVAL & REPORTING REQUIREMENTS

Approval of the 2026 project delivery plan:

- Grants signature authority to the departments identified in Table 1 to execute the listed projects.
- Grants DAS-FMD authority to enter into professional services agreements necessary to complete projects in Table 1.
- Requires the DAS-FMD Director to provide the County Board with progress reports for professional services contracts exceeding the thresholds outlined in Wisconsin Statute 59.52(31).

Additionally, in compliance with County Board Resolution 24-111 and 25-106, the following professional services contracts meet the reporting thresholds:

- WP077801 – Bender Park Boat Launch – Sediment Abatement
- WP078201 – Oak Leaf Trail Hampshire Access
- WP082601 – Parks Fire Protection Systems – Phase 1
- WU030202 – WMC Condo Agrmnt – Passenger Elevator (Saarinen)

Additional 2024 and 2025 capital projects executed in 2026 that meet these thresholds will be reported in the next annual update.

ALIGNMENT TO STRATEGIC PLAN

The 2025 Adopted Budget makes significant investments in Milwaukee County's shared vision to achieve racial equity and by doing so become the healthiest county in Wisconsin. This recommendation helps move the budget into reality.

FISCAL EFFECT

There is no tax levy or budget impact associated with this request.

TERMS

There are no proposed contracts or terms associated with this request. All professional service contracts for 2026 capital projects will meet DAS-FMD and Milwaukee County requirements. The signature authorities will remain in place for the duration of the projects to which they are assigned.

VIRTUAL MEETING INVITES

Anthony Raab, Director, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section

Sean Hayes, Director, Department of Administrative Services, Facilities Management Division

PREPARED BY

Anthony Raab, Director, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section

APPROVED BY

Sean Hayes

Director, Department of Administrative Services, Facilities Management Division

ATTACHMENTS

Table 1: 2026 Project Delivery Plan

Attachment A: Progress reports for professional services contracts exceeding the thresholds outlined in Wisconsin Statute 59.52(31).

Resolution

Fiscal Note

Cc: David Crowley, Milwaukee County Executive
Sup. Steven Shea Chair, Committee on Transportation and Transit
Sup. Willie Johnson Jr., Chair, Finance Committee
Sup. Sheldon A. Wasserman, Chair, Committee on Parks and Culture
Mary Jo Myers, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board
Aaron Hertzberg, Director, Department of Administrative Services
Sean Hayes, Director, DAS-FMD
Pam Bryant, Director of Capital Finance, Office of the Comptroller
Justin Rodriguez, Capital Project Manager, Office of the Comptroller
Liz Sumner, Comptroller
Isaac Rowlett, Interim Director, SPB
Vince Masterson, Capital Budget Manager, SPB
Joseph Lamers, Director, MCDOT
Jaci Bobo, CIO, IMSD Division, DAS
Guy Smith, Director, Parks Recreation and Culture