

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: July 14, 2026

To: Marcelia Nicholson-Bovell, Chairwoman, Milwaukee County Board of Supervisors

From: Liz Sumner, Comptroller, Office of the Comptroller

Subject: Requesting authorization to amend Section 56.11 of the Milwaukee County Code of General Ordinances to update responsibility for fixed asset records (File No. 26-588).

File Type: An Action Report from the Milwaukee County Comptroller amending Section 56.11 to replace references to the Central Accounting Section of the Department of Administration with the Office of the Comptroller, reflecting the County's current structure and financial practices and addressing recommendations adopted in File No. 24-1074.

EXECUTIVE SUMMARY

Section 56.11 of the Milwaukee County Code of General Ordinances assigns fixed asset responsibilities to the Central Accounting Section of the former Department of Administration. Those functions transferred to the Office of the Comptroller following creation of the office under 2011 Wisconsin Act 62. The proposed ordinance updates Section 56.11 to reflect the County's current organizational structure and fixed asset practices.

REQUEST

Based on Recommendations Nos. 8 and 9 in the Audit Services Division report, *County Needs to Establish Clear Roles, Responsibilities, and Procedures for Grant Management*, adopted in File No. 24-1074, the Office of the Comptroller requests approval to amend Section 56.11 to identify the Comptroller as responsible for maintaining fixed asset records, reports, forms, and procedures. The Comptroller has also issued AMOP 07.04, Milwaukee County Fixed Asset Procedure, to establish updated countywide requirements.

RECOMMENDATION

The Comptroller recommends the County Board of Supervisors adopt the attached resolution and ordinance amending Section 56.11 of the Milwaukee County Code of General Ordinances.

POLICY

Wisconsin State Statutes:	§ 59.255, § 59.52, & § 59.60
Milwaukee County Code of General Ordinances:	§ 56.11
Governmental Accounting Standards Board:	GASB 34
Related File Nos:	File No. 24-1024

ALIGNMENT TO STRATEGIC PLAN

3B: Enhance the County's fiscal health and sustainability

FISCAL EFFECT

This ordinance amendment has no fiscal impact.

PREPARED BY:

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APPROVED BY:

Liz Sumner, Milwaukee County Comptroller

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Director of Legislative Services, Office of the County Clerk
Steve Cady, Director of Research and Policy, Office of the Comptroller