



COUNTY OF MILWAUKEE

Office of the Comptroller

Scott B. Manske, Comptroller

DATE: October 9, 2018

TO: Theodore Lipscomb, Sr., Chairperson, County Board of Supervisors

FROM: Cynthia (CJ) Pahl, Financial Services Manager, Office of the Comptroller *mjs*

SUBJECT: Authorization to Pay for Actuarial Services

Policy Issue

Milwaukee County Code of General Ordinances Section 56.30(9) requires that a written contract be signed and executed before professional services in an amount greater than \$2,000 are performed by an outside party.

Background

In November 2017, the Comptroller's office was required to obtain an actuarial review of a fiscal note that Comptroller staff was preparing related to overpayments and underpayments made by the Pension System. At that time, the Pension System was transitioning from its previous actuarial consultant, Buck Consultants LLC, to The Segal Company (Midwest), Inc. ("Segal"). It was determined that Segal was in the best position to advise the Comptroller on the issue due to the likelihood that the issue would extend into 2018. The Comptroller's office concurrently initiated the contracting process and, due to the nature of process, was not able to fully execute the contract until January 2018.

The Comptroller's office has now received an invoice in an amount of \$6,737.50 for services provided prior to the contract being signed and executed.

Recommendation

The Comptroller's office recommends that the County Board waive Milwaukee County Code of General Ordinances Sections 56.30(8) and (9) and authorize the Comptroller to pay The Segal Company (Midwest), Inc., for services in an amount of \$6,737.50 rendered before a contract was in place. Sufficient funds are available.

Cc: Chris Abele, County Executive
Supervisor James Schmitt, Chairperson, Finance & Audit Committee
Finance & Audit Committee
Kelly Bablitch, Chief of Staff, County Board
Raisa Koltun, Chief of Staff, Office of the County Executive
Stephen Cady, Research & Policy Director, Research Services Division, Office of the Comptroller
Janelle Jensen, Legislative Services Division Manager, Office of the County Clerk
Shanin Brown, Committee Coordinator, Office of the County Clerk