

County of Milwaukee
Interoffice Communication

19-28

DATE: 6/21/2019
TO: Theodore Lipscomb, Sr. Chairman, Milwaukee County Board of Supervisors
FROM: Donna Brown-Martin, Director, Department of Transportation
SUBJECT: Informational Report about Milwaukee Transport Services, Inc., organizational structure, by-laws and board meetings

BACKGROUND

Milwaukee Transport Services, Inc. (MTS) is a quasi-governmental instrumentality of Milwaukee County. MTS manages and operates the Milwaukee County Transit System (MCTS), including paratransit services. MTS uses transit facilities and equipment owned and provided by Milwaukee County.

Organizational Structure (attached).

Day-to-day operation and management of MCTS is the responsibility of MTS Officials and Managers identified on the attached organizational chart.

MTS By-laws.

The MTS By-laws state that business and affairs of the Corporation shall be managed by its Board of Directors with policy oversight by Milwaukee County. The Board of Directors for MTS is comprised of five individuals: the Milwaukee County Department of Transportation (MCDOT) Director, the MCDOT Deputy Director, the MCDOT Senior Fiscal Manager, the General Manager of the Milwaukee County Transit System (MCTS), and the Chairman of the Transportation, Public Works and Transit (TPW&T) Committee (appointed by the County Board Chair).

Policy matters regarding transit services are the purview of the TPW&T Committee. Budgetary matters of transit are addressed by the Finance and Audit Committee. The Milwaukee County Board of Supervisors and Milwaukee County Executive can access and review records necessary to assess the Corporation's performance and have final approval over matters that come before Committees of the County Board.

The MCDOT Director and staff provide direct oversight of MCTS and support for transit, including the management and administration of Federal and State transit grants. MCDOT personnel conduct various transit studies and facilitate the acquisition of capital equipment, as well as coordinate capital improvement recommendations for MCTS facilities with the Department of Administration Services.

MTS Board Meetings

The MTS board meets once a year to appoint officers, as necessary, and designate who within the organization may sign checks and authorize contracts. Other items that may come before the board include identifying who within MTS is authorized to handle necessary functions for the performance of other day-to-day activities.

RECOMMENDATION

This report is for informational purposes unless otherwise directed.

Prepared by:

Dan Boehm, President & Managing Director, MCTS

Approved by:



Donna Brown-Martin
Director, Department of Transportation

cc: Chris Abele, County Executive
Raisa Koltun, Chief of Staff, County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Steve Cady, Research Director, Office of the Comptroller

Milwaukee County Transit System

Operated by Milwaukee Transport Services, Inc
4/1/2019

MCTS Organizational Structure, 4/1/19

