

<b>Meeting Minutes</b>	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 8/29/19
<b>Location:</b> 633 West Wisconsin Ave., CR 633 Room 907	<b>Meeting Sequence 71</b>
<p><b>Committee Voting Members in Attendance:</b> Jim Tarantino, Stu Carron, Aaron Hertzberg, Peter Nilles, John Westrich, Erica Hayden, Shawn Sullivan</p> <p><b>Other Attendees:</b> Adam Stehly, Karl Stave, Sean Hayes, Vince Masterson, Kyle Mack, Mike Parker, Mandy Potapenko (Community Justice Council)</p>	

Approval of July 18, 2019 and August 15, 2019 CFP Meeting Minutes

**Action:** A motion to approve both sets of meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update  
No items.
2. County Facilities Plan Project Requests

- a. Property Management
  - i. Community Justice Council draft lease terms

**Action:** A motion to endorse continued negotiation with the landlord was seconded, motion passed unanimously.

- b. Move Management  
No items.

- c. Property Improvements
  - i. 2018-040 – MCDOT North Shop  
Informational only, no action taken.

- d. New Footprint
  - i. 2018-027 – SRCCCY  
Informational only, no action taken.
  - ii. 2018-031 – BHD 16<sup>th</sup> St. Community Health Center FQHC Partnership  
Informational only, no action taken.
  - iii. 2018-041 - CFSPM  
Informational only, no action taken.

- iv. 2019-019 – DHHS-BHD Crisis Redesign

**Action:** A motion to endorse the desktop exercise for appropriate real estate options was seconded, motion passed 6-1 (Hertzberg).

- e. Contractual Obligations  
No items.
  - f. Centralized Facilities Management Process Improvements  
No items.
3. County Facilities Plan Strategy Updates
- a. County-wide administrative space strategic facility plan  
Informational only, no action taken.
  - b. DAS-FMD sustainable facility footprint  
Informational only, no action taken.
  - c. DHHS future state  
Informational only, no action taken.
  - d. Parks BEST Committee  
Informational only, no action taken.
4. New Business
- a. Transfer of water system - Progress is being made on the transfer of the water system on the County Grounds. There may be an operating and maintenance agreement for the system brought to this committee soon.  
Informational only, no action taken.
  - b. 2020 Democratic National Committee convention – Planning for the event is underway with a number of County agencies, including OEM, DAS-LIO and DAS-FMD. CFP Steering Committee may need to be informed on developments.  
Informational only, no action taken.
5. Tabled Topics & Projects  
No items.
6. Announcements  
No items.
7. Adjournment