

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: January 16, 2015

TO: Marina Dimitrijevic, Chairwoman
Milwaukee County Board of Supervisors

FROM: Joseph J. Czarnezki, Milwaukee County Clerk

SUBJECT: Approval of Election Equipment Intergovernmental Agreement between Milwaukee County and Milwaukee County Municipalities

ISSUE

Milwaukee County is seeking to reduce programming cost related to County elections. These costs can be significant as programming is typically provided by a private vendor. In addition, there was confusion and disagreement between Milwaukee County and municipalities as to the County's share of programming costs. Ultimately, it was determined that an Intergovernmental Agreement is the best means of controlling programming costs.

ANALYSIS

Milwaukee County, per the 2015 Adopted Budget, will purchase election equipment at a 70%/30% cost share with municipalities that execute the Election Equipment Intergovernmental Agreement (EE IGA), with the greater share borne by the County. The EE IGA will control programming costs by providing an incentive to municipalities who agree (by executing the EE IGA) to use the City of Milwaukee for programming services.

Milwaukee County will designate back-up election machines to be deployed to polling locations throughout Milwaukee County in the event of machine malfunctions or other emergencies. The County will also be responsible for monitoring and enforcing the terms of the vendor contract and the County will bill the municipality for its share of the election equipment purchase.

The municipalities will agree to use the City of Milwaukee for programming the election machines. Also, each municipality would only be responsible for 30% of the cost of the election machines purchased by the County. The County will be reimbursed for the principal amount of the debt. The County will pay all interest

costs. Should a municipality choose not to use the City of Milwaukee, Milwaukee County will reimburse the municipality for programming costs only at the same rate as the City of Milwaukee's programming rate. The municipalities will have the ability to reimburse Milwaukee County in three equal, annual installments starting March 1, 2016. Ongoing maintenance of the election equipment is the responsibility of each municipality.

In the 2015 budget \$1,845,000 was budgeted to purchase election machines for the various municipalities within Milwaukee County. During the process of finalizing the purchase amount with the vendor, additional items were needed for a cost of approximately \$90,000. The additional items included, a wireless modem, installation/acceptance testing and shipping and handling.

In addition, the Intergovernmental Cooperation Council unanimously approved this intergovernmental agreement at its meeting on Monday, January 12, 2015.

The attached resolution authorizes and directs the Department of Administrative Services to process an administrative transfer to allocate \$90,000 from the Appropriation for Contingency to finance the additional costs.

REQUEST

The Milwaukee County Clerk respectfully requests that the Milwaukee County Board of Supervisors approve the Intergovernmental Agreement between Milwaukee County and its municipalities for the purchase of election equipment.