



MILWAUKEE COUNTY  
DEPARTMENT OF HEALTH  
& HUMAN SERVICES

**AGING & DISABILITIES  
SERVICES**

## **COMMISSION ON AGING EXECUTIVE COMMITTEE MEETING FEBRUARY 9, 2024**

The Executive Committee members convened virtually on Friday, February 9, 2024. Members and attendees joined the virtual meeting hosted on Microsoft Teams with video and call options.

### **Members Present**

Janice Wilberg, *Chairwoman*  
Terrence Moore Sr, *Vice-Chair*  
Gloria Miller, *Secretary*  
Eugene Guskowski, *Legislative Officer*

### **Milwaukee County Staff Present**

Daniel Idzikowski, *DHHS, ADS, AAA*  
Vonda Nyang, *DHHS, ADS, AAA*

## **MINUTES**

### **I. CALL TO ORDER AND ROLL**

Chair Janice Wilberg called the meeting to order at 9:01 a.m. Secretary Gloria Miller took roll. A quorum of Committee members was present.

### **II. REVIEW AND APPROVAL OF THE JANUARY 12, 2024, EXECUTIVE COMMITTEE MEETING MINUTES**

**MOTION:** To approve the January 12, 2024, Executive Committee meeting minutes.

**ACTION:** Motion prevailed by unanimous consent (G. Miller Moved, Moore Second).

### **III. DISCUSSION AND ACTION ITEMS**

- a) **Informational Item, Update on Candidates to the Commission on Aging:**  
Chair Wilberg provided the report on Commission on Aging (COA) candidates and new Commissioners. The Chair reiterated that the County Board approved Mark Behar's appointment, and he took his commission seat at the January 2024 meeting. Mr. Crocker Stepheson's appointment was approved by the County Board last week; he needs to take his oath of office. Ms. Jacqueline Smith is a new candidate moving through the appointment approval process to serve on the Commission; if successful, her final approval will be by the County Board sometime in March 2024. Lastly, Commissioner Cherie Paust Swenson has decided not to seek reappointment for her second term. With all the changes discussed, the

Commission will have fourteen members, leaving two seats open. The Commission is still looking to fill two seats, someone who lives in the suburbs and the other from an ethnic background not represented on the Commission (e.g., Native American, Asian) Chair Wilberg thanked the County Executive's Deputy Chief of Staff Tim Schabo for his support.

**a) Action Item: Nomination to Serve on the Council/Committee, Theodore (Ted) Rehl, Senior Center Committee, Gene Guskowski**

The Senior Center Committee Chair, Gene Guskowski, presented background information on Mr. Theodore "Ted" Rehl to the Executive Committee. Commissioner Guskowski is requesting approval of Mr. Rehl's appointment as a new member of the Senior Center Committee. Commissioner Guskowski motioned to approve the appointment.

**MOTION:** To approve the appointment of Theodore Rehl to the Senior Center Committee

**ACTION:** Motion prevailed by unanimous consent (Guskowski Moved, Moore Second).

**b) Action/Discussion Item: Commission on Aging Bylaw Revision:** The Chair presented two proposed amendments to the Commission on Aging Bylaws, as discussed in the previous Executive Committee meeting. These proposed amendments clarify the Executive Committee's membership and set a consistent quorum standard for the Commission's standing committees and councils. Director Idzikowski informed the Executive Committee that the Corporation Counsel had suggested slightly changed language for the proposal regarding the composition of the Executive Committee. Chair Wilberg agreed to the change. The Executive Committee voted to approve the proposed bylaw changes to include the Corporation Counsel's revision.

1. Membership of the Executive Committee: The purpose of this proposed change is to clarify membership of the Executive Committee.

Article V, Commission and Committees

Section 1, Standing Committees

Addition of (8) to B. Composition, to read as follows:

*The Executive Committee shall be comprised of the Chair, Vice-Chair, Secretary, Legislative Officer, and one Commission member at large. The at large Commission member shall be elected to the Executive Committee by the Commission.*

2. Quorum standard for standing committees: The purpose of this proposed change is to establish a uniform quorum requirement across all Commission councils, committees, and select committees.

Article VI, Commission Meetings

Section 3, Convening of Meetings

Amendment of B., to read as follows:

*A quorum of any Standing Committee shall consist of more than fifty percent (50%) of the voting membership.*

**MOTION:** To approve the proposed language of two Commission on Aging Bylaw changes as follows:

**ACTION:** Motion prevailed by unanimous consent (Moore Moved, G. Miller Second).

**c) Action Item: Setting the February 23, 2024, Commission on Aging meeting agenda.**

The Committee considered the draft agenda for the February 23, 2023, Commission on Aging meeting.

Guest Remarks Section: Vice-Chair Moore is working on scheduling the guest remarks speaker. He suggested having James Causey or Una Duval provide guest remarks for the February COA meeting, as February is Black History Month.

The Executive Committee removed one proposed agenda item: AARP Livable Communities in Milwaukee County update and consolidated an update on AAA program reports into the AAA director's report.

The remainder of the items on the draft item were acceptable to the Committee.

**d) Informational Item: Announcements** AAA Director Idzikowski informed the Executive Committee that the Wisconsin Department of Health Services (DHS) Office on Aging is visiting the AAA on Friday, February 16, 2024. He recently extended and sent the invite to the entire Commission. The site visit is scheduled in the morning at Washington Park Senior Center, 4420 West Vliet, Street in Milwaukee. Commissioners Wilberg and Callaway will be in attendance. Director Idzikowski asked Commissioners Guskowski and Moore if they could attend the meeting. The director would like Commissioner Guskowski to provide a presentation on the Senior Centers to the State towards the end of the meeting agenda. Commissioner Moore isn't available; however, Commissioner Guskowski thinks he can attend.

#### IV. ADJOURNMENT

A motion was made to adjourn the meeting at 10 a.m.

**MOTION:** To adjourn the meeting.

**ACTION:** Motion prevailed by unanimous consent (Guszkowski Moved, G. Miller Second).

The next Executive Committee meeting is scheduled for Friday, March 8, 2024, at 11 a.m. (virtual and audio) on Microsoft Teams.

Respectfully submitted,

Vonda Nyang,  
Executive Assistant