



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Agenda

Finance and Audit Committee

Chairperson: Supervisor James "Luigi" Schmitt

Vice Chairperson: Supervisor Willie Johnson, Jr.

Supervisor Jason Haas

Supervisor Eddie Cullen

Supervisor Supreme Moore Omokunde

Supervisor Sequanna Taylor

Supervisor Sheldon A. Wasserman

Committee Coordinator: Shanin R. Brown, (414) 278-4073

Director of Research and Policy: Steve Cady, 414-278-4347

Thursday, March 14, 2019

9:00 AM

Room 203-R

REVISED

Please note the addition of Item 34, File No. 19-308.

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.

Call To Order

Roll Call

PUBLIC HEARINGS: ITEMS 1 and 2

- 1 [19-245](#) From the Milwaukee County Comptroller, Office of the Comptroller, requesting approval of parameters resolutions issuing an amount not-to-exceed \$74,230,000 in General Obligation Corporate Purpose Bonds or Promissory Notes to finance various capital projects.
- Attachments:** [19-245 REPORT](#)
 [19-245 RESOLUTION](#)
 [19-245 FISCAL NOTE](#)
 [19-245 NOTICE OF PUBLIC HEARING](#)
 [19-245 SCRIPT](#)
- 2 [19-246](#) From the Milwaukee County Comptroller, Office of the Comptroller, requesting approval of an authorizing and parameter resolution issuing an amount not-to-exceed \$29,500,000 in General Obligation Refunding Bonds or Promissory Notes to refund the \$27,385,000 balance of the outstanding Taxable General Obligation Corporate Purpose Bonds, Series 2010C (Build America Bonds - Direct Payment).
- Attachments:** [19-246 REPORT](#)
 [19-246 RESOLUTION](#)
 [19-246 FISCAL NOTE](#)
 [19-246 NOTICE OF PUBLIC HEARING](#)
 [19-246 SCRIPT](#)
- 3 [19-301](#) From the Chairman, Select Committee on Deferred Compensation, requesting authorization to enter into an Agreement with Empower Retirement for third-party administration of the Milwaukee County 457(b) Plan of Deferred Compensation for the period effective April 1, 2019, through March 31, 2024, with two possible one-year extension options.
- Attachments:** [19-301 REPORT](#)
 [19-301 RESOLUTION](#)
 [19-301 FISCAL NOTE](#)

- 4 [19-233](#) **2019 Adopted Budget Amendment 1B001:** From the Executive Director, War Memorial Center (WMC), requesting an administrative transfer in the amount of \$200,000 from Org. Unit 1945 - Appropriation for Contingencies (allocated) to Capital Project WO332 - WMC Memorial Hall Renovations, and approval to reimburse the WMC for expenses related to the project, as provided by the 2019 Adopted Budget.
- Attachments:* [19-233 REPORT](#)
[19-233 RESOLUTION](#)
[19-233 FISCAL NOTE \(02/14/19\)](#)
[19-233 PROJECT INVOICES](#)
- 5 [19-259](#) From the Milwaukee County Treasurer, Office of the Treasurer, requesting authorization to create one full-time equivalent (FTE) Assistant Accounting Treasury position; and to provide additional funding for an existing 0.5 FTE Assistant Accounting Treasury position, making it a full-time position, to accommodate a new centralized accounts receivable function as part of the Enterprise Resource Planning System in the Office of the Treasurer. **(Companion Personnel File No. 19-258)**
- Attachments:* [19-259 DEPARTMENTAL REQUEST](#)
[19-259 DAS REPORT](#)
[19-259 DAS RESOLUTION](#)
[19-259 DAS FISCAL NOTE](#)
- 6 [19-264](#) From the Director, Office of Emergency Management (OEM), requesting authorization to create two part-time equivalent Emergency Medical Services (EMS) Supervisor positions in the EMS Division, to improve and adequately oversee the operations of Special Events Paramedics in OEM. **(Companion Personnel File No. 19-256)**
- Attachments:* [19-264 DEPARTMENTAL REQUEST](#)
[19-264 DAS REPORT \(02/19/19\)](#)
[19-264 DAS RESOLUTION \(02/19/19\)](#)
[19-264 DAS FISCAL NOTE \(02/19/19\)](#)
[19-264 JOB EVALUATION QUESTIONNAIRE](#)
- 7 [19-240](#) From the Superintendent, House of Correction (HOC), requesting authorization to accept a donation of three untrained German Shepherd dogs from Blue Line Elite Shepherds, to be assigned as replacement canines in the HOC's patrol/narcotics detection unit.
- Attachments:* [19-240 REPORT](#)
[19-240 RESOLUTION](#)
[19-240 FISCAL NOTE](#)
[19-240 DONATION LETTER](#)

- 8 [19-14](#) From the House of Correction, the Office of the Sheriff, the Office of Corporation Counsel, the Office of the Comptroller, and the Department of Administrative Services, providing an informational report regarding a plan to provide inmate medical services directly by Milwaukee County. **(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [19-14 DAS Report \(03/07/19\)](#)
[19-14 Initial Decision Paper \(03/07/19\)](#)
[19-14 RFP #981800020 Sections 11 & 12 \(03/07/19\)](#)
- 9 [19-232](#) From the Director, Milwaukee County Zoo (the Zoo), requesting authorization to execute an Exhibit Rental Agreement with Billings Productions, Inc., in the total amount of \$299,850, with a deposit of \$29,985 being paid in 2019, for an outdoor exhibition to include interactive activities, audio and visual displays, graphics, natural history exhibits, and 23 robotic dinosaurs to be displayed at the Zoo from May 20, 2020, through September 9, 2020.
- Attachments:** [19-232 REPORT](#)
[19-232 RESOLUTION](#)
[19-232 REVISED RESOLUTION \(02/21/19\)](#)
[19-232 FISCAL NOTE](#)
[19-232 EXHIBIT RENTAL AGREEMENT](#)
[19-232 2020 PRELIMINARY BUDGET](#)
- 10 [19-242](#) From the Director, Department of Transportation, requesting authorization to execute the 2019 Section 85.21 Specialized Transportation Assistance Grant Agreement with the Wisconsin Department of Transportation to realize \$2,174,698 in budgeted operating revenue as an offset to expenditures in support of the Milwaukee County Transit System Transit Plus Program and the Department on Aging's Specialized Elderly Transportation Services Program for the period effective January 1, 2019, through December 31, 2019. **(Considered by the Committee on Transportation, Public Works, and Transit for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin State Statutes; Referred to the Committee on Finance and Audit)**
- Attachments:** [19-242 REPORT](#)
[19-242 RESOLUTION](#)
[19-242 FISCAL NOTE](#)
[19-242 1684 FORM & GRANT AGREEMENT](#)

- 11 [19-243](#) From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, requesting approval of the Staff and Consultant Use Plan for 2019 Adopted Capital Projects. **(Referred to the Committees on Transportation, Public Works, and Transit, and Finance and Audit)**

Attachments: [19-243 REPORT](#)
[19-243 RESOLUTION](#)
[19-243 FISCAL NOTE](#)
[19-243 SECTION 56.30 OF THE CODE](#)
[19-243 2019 ADOPTED CAPITAL PROJECTS](#)

- 12 [19-225](#) From the Director, Department of Parks, Recreation, and Culture, providing an informational report regarding a Vendor Permit Agreement with Funtime, LLC, doing business as Wheel Fun Rentals, for paddleboat rental concession services at Veterans Park lagoon on the lakefront. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [19-225 REPORT](#)
[19-225 VENDOR PERMIT AGREEMENT](#)
[19-225 WHEEL FUN RENTALS PRESENTATION \(02/19/19\)](#)

PASSIVE REVIEW - ITEM 13

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts with a value at least \$100,000, but not more than \$300,000. The contract may take effect only upon one of the following:

*The 14-day review period expired with no action by the F&A Committee, or
The F&A Committee reviewed the item and placed it on file within the 14-day review period, or
The F&A Committee voted to approve the contract during the 14-day review period, or
The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

- 13 [19-295](#) From the Director, Department of Parks, Recreation, and Culture, submitting a passive review Vendor Permit Agreement with Funtime, LLC, doing business as Wheel Fun Rentals, in the amount of \$118,750 over the first five years, and an additional \$24,500 in year six, and \$24,750 in year seven if renewed, for paddleboat rental concession services at Veterans Park lagoon on the lakefront, for the period effective April 1, 2019, through March 30, 2024. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [19-295 REPORT](#)
[19-295 FISCAL NOTE](#)
[19-295 AGREEMENT](#)

- 14 [19-238](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an audit report titled “Hales Corners Park has Benefited from the Support of its Friends Group; however, a Formal Agreement with the Organization is Needed to Achieve Adherence to Chapter 13 of the Milwaukee County Ordinances,” and requesting approval of the audit recommendations provided therein. **(Referred to the Committees on Parks, Energy, and Environment, and Finance and Audit)**
- Attachments:** [19-238 AUDIT REPORT](#)
 [19-238 RESOLUTION](#)
 [19-238 FISCAL NOTE](#)
- 15 [19-18](#) From the Interim President and Chief Executive Officer, Milwaukee Public Museum, providing an informational report regarding financial statements. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [19-18 MARCH REPORT](#)
- 16 [19-224](#) **2019 Adopted Budget Amendment 1A003:** From the Director, Department of Parks, Recreation, and Culture, providing an informational update regarding the status and progress of the Milwaukee Public Museum Task Force. **(Considered by the Committees on Parks, Energy, and Environment, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
- Attachments:** [19-224 REPORT](#)
 [19-224 2019 ADOPTED BUDGET AMENDMENT 1A003](#)
 [19-224 FEASIBILITY STUDY](#)
 [19-224 DEMOLITION STUDY](#)
 [19-224 APPRAISAL REPORT](#)

- 17 [18-802](#) A resolution/ordinance to amend Section 201.24 of the Milwaukee County Code of General Ordinances regarding the Employees' Retirement System to improve the accuracy of benefit calculations, and to provide procedures to resolve payment errors. **(Referred to the Committees on Personnel, and Finance and Audit (F&A); Pension Board; and Pension Study Commission) (10/29/18 F&A Meeting: Laid Over to the Call of the Chairperson) (12/13/18 CB Meeting: Referred to F&A) (02/07/19 CB Meeting: Referred to F&A, and Corporation Counsel for Legal Opinion)**

Sponsors: Schmitt, Abele and Alexander

Attachments: [18-802 RESOLUTION/ORDINANCE](#)

[18-802 FISCAL ANALYSIS](#)

[18-802 ACTUARIAL ANALYSIS \(11/28/18\)](#)

[18-802 PENSION OVERPAYMENT POPULATION \(12/05/18\)](#)

[18-802 PENSION BOARD COMMUNICATION \(12/11/18\)](#)

[18-802 F&A AMENDMENT I \(Adopted; Vote 5-0\)](#)

[18-802 COUNTY BOARD RESOLUTION/ORDINANCE](#)

[18-802 PSC REPORT \(02/05/19\)](#)

[18-802 Corporation Counsel Official Responses](#)

[18-802 Corporation Counsel Memo Regarding Amendments](#)

- 18 [19-220](#) From the Director, Department on Aging, requesting authorization to increase an existing 2018 Purchase of Service contract with National Express, Inc., doing business as Transit Express, by \$43,300, from \$1,407,161 to \$1,450,461, for specialized transportation services for older adults in Milwaukee County.

Attachments: [19-220 REPORT](#)

[19-220 RESOLUTION](#)

[19-220 FISCAL NOTE](#)

[19-220 2018 CONTRACT AMENDMENT](#)

[19-220 2018 PURCHASE OF SERVICE CONTRACT](#)

- 19 [19-235](#) From the Director, Department of Health and Human Services, requesting authorization to transfer up to \$500,000 of its projected 2018 operating surplus to Capital Project WS12401-Secured Youth Facility Phase I, for planning and design of a Secured Residential Care Center for Children and Youth. **(Referred to the Committees on Health and Human Needs, and Finance and Audit)**

Attachments: [19-235 REPORT](#)

[19-235 RESOLUTION](#)

[19-235 FISCAL NOTE](#)

PASSIVE REVIEW - ITEM 20

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts with a value of at least \$100,000, but not more than \$300,000. The contract may take effect only upon one of the following:

*The 14-day review period expired with no action by the F&A Committee, or
The F&A Committee reviewed the item and placed it on file within the 14-day review period, or
The F&A Committee voted to approve the contract during the 14-day review period, or
The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

- 20 [19-292](#) From the Director, Department of Health and Human Services, submitting passive review amendments with Wisconsin Community Services, increasing the existing 2019 Purchase of Service Contract by \$169,045, with \$90,295 over a period of three months, to an amount-not-to-exceed \$180,590 for the Saturday Alternative Sanctions Program, and \$78,750 over a period of three months, to an amount not-to-exceed \$157,500 for the Evening Reporting Center Programs, for the period effective April 1, 2019, through June 30, 2019. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [19-292 REPORT](#)
[19-292 FISCAL NOTE](#)

- 21 [19-287](#) From the Chairman of the Committee on Finance and Audit, appointing members to the Administrative Determination Review Committee.

Attachments: [19-287 APPOINTMENT LETTER](#)

- 22 [19-239](#) **2019 Adopted Budget Amendment 1A008:** From the Director, Department of Administrative Services, requesting authorization to process an administrative fund transfer in the amount of \$455,645 from Departmental Allocated Contingency accounts to Personnel accounts, for potential pay equity and merit adjustments beginning in the fourth quarter, as provided for in the 2019 Adopted Budget. **(Referred to the Committees on Personnel, and Finance and Audit)**

Attachments: [19-239 REPORT](#)
[19-239 RESOLUTION](#)
[19-239 FISCAL NOTE](#)
[19-239 TRANSFER REQUEST](#)
[19-239 FLOWCHART](#)
[19-239 DRAFT AMOP](#)
[19-239 POWERPOINT PRESENTATION \(03/07/19\)](#)

- 23 [19-260](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2018 Appropriation Transfer Packet for the March 2019 cycle.
Attachments: [19-260 DRAFT TRANSFER PACKET](#)
- 24 [19-261](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2019 Appropriation Transfer Packet for the March 2019 cycle.
Attachments: [19-261 DRAFT TRANSFER PACKET](#)
[19-261 REVISED DRAFT TRANSFER PACKET \(03/04/19\)](#)
- 25 [19-248](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing an informational report regarding the annual capital budget funding review and project development process. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [19-248 REPORT](#)
[19-248 POWERPOINT PRESENTATION \(03/08/19\)](#)
- 26 [19-26](#) From the Director, Department of Administrative Services, providing an informational report regarding the 2019/2020 Budget. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [19-26 MARCH REPORT \(Operating Budget Gap\)](#)
[19-26 POWERPOINT PRESENTATION \(03/08/19\)](#)

CLOSED SESSION - ITEMS 27 and 28

The Committee may adjourn into closed session under the provisions of Section 19.85(1) (g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s).

At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

- 27 [19-12](#) From Corporation Counsel, Office of Corporation Counsel, providing an informational report regarding the status of pending litigation.
(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)
Attachments: [19-12 MARCH REPORT](#)

- 28 [19-13](#) From Corporation Counsel, Office of Corporation Counsel, providing an informational report regarding settlement payments. **(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [19-13 MARCH REPORT](#)

PASSIVE REVIEW - ITEM 29

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts with a value of at least \$100,000, but not more than \$300,000. The contract may take effect only upon one of the following:

*The 14-day review period expired with no action by the F&A Committee, or
The F&A Committee reviewed the item and placed it on file within the 14-day review period, or
The F&A Committee voted to approve the contract during the 14-day review period, or
The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.*

- 29 [19-296](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, submitting a passive review Third Amendment with Baker Tilly Virchow Krause, increasing the existing 2015 Professional Service Agreement by \$45,000, from \$70,000 to \$115,000, for assistance with preparation of the 2018 Comprehensive Annual Finance Report, through December 31, 2019. **(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [19-296 REPORT](#)

[19-296 FISCAL NOTE](#)

[19-296 AMENDMENT 3](#)

- 30 [19-247](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an informational audit report titled "2018 Annual Report Fraud, Waste, and Abuse Investigations." **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [19-247 AUDIT REPORT](#)

CLOSED SESSION - ITEM 31

The Committee may adjourn into closed session under the provisions of Section 19.85(1) (d), Wisconsin State Statutes (State Statutes), for the purpose of considering strategy for crime detection or prevention; and Section 19.85(e), State Statutes, for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

- 31 [19-250](#) From the Director of Audits, Audit Services Division, Office of the Comptroller, providing a combined informational status update regarding the implementation of recommendations contained in the audit reports titled "Audit of Cybersecurity" (File No. 16-352) and "Cybersecurity Audit: Controls Over Physical Access to the County Data Centers" (File No. 17-78). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [19-250 STATUS REPORT](#)
- 32 [19-24](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding contract notifications received pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [19-24 MARCH REPORT \(03/06/19\)](#)
- 33 [19-25](#) From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the 2019 year-end fiscal projection for Milwaukee County. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [19-25 MARCH REPORT \(03/07/19\)](#)
- 34 [19-308](#) From the Director, Department of Administrative Services (DAS), requesting a waiver of Section 9.05(3)(a) of the Milwaukee County Code of General Ordinances, allowing Mr. Al Klatt to return to the Central Business Office, DAS, to assist with financial matters related to facilities management and the water utility on a temporary contract basis for the duration of 2019.
Attachments: [19-308 REPORT](#)
[19-308 RESOLUTION](#)
[19-308 FISCAL NOTE](#)

Adjournment

Deadline for the next meeting:

The next regular meeting for the Committee on Finance and Audit is April 18, 2019. All original documents and agenda setting copies MUST be in the Committee Coordinator's possession on or before Friday, March 22, 2019, at 4:00 p.m.

ADA accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.