

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 04/24/14

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Request to Update Milwaukee County General Ordinances Chapter 36

FISCAL EFFECT:

- | | |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$0	
	Revenue	\$0	
	Net Cost	\$0	
Capital Improvement Budget	Expenditure	\$0	
	Revenue	\$0	
	Net Cost	\$0	

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Comptroller is requesting changes to Chapter 36 of the General Ordinance of Milwaukee County on behalf of the Capital Improvement Committee (CIC). These changes include a temporary modification to Chapter 36 of the Milwaukee Code of General Ordinances to the due dates cited in the ordinance as outlined below in addition to two other permanent changes.

Under the list of the duties, it is the recommendation of the CIC to eliminate the monitoring requirement of the capital improvement projects as this function is already being performed by the Capital Finance staff of the Office of the Comptroller.

Under the list of due dates, is the recommendation of the CIC to establish the following **temporary** due dates for 2014 and 2015 due dates to better align with the annual budget process.

- By June 30 of each year – departments submit five year capital improvement plan requests
- By September 1 of each year – the CIC provides a five year capital improvements plan to the County Board and County Executive
- By September 1 of each year – the CIC submits an evaluation of each capital budget recommendation.

Finally, the CIC requests a change in the staffing from the DAS to the Office of the Comptroller as the Comptroller has both a Capital Finance unit and a Fiscal Analysis unit who should be able to provide adequate staffing for the CIC from existing funding.


¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

There is no fiscal impact to adopting the changes to the ordinance.

Department/Prepared By Molly Pahl

Authorized Signature



Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

