

DATE: May 27, 2014

TO: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

FROM: Mike Hafemann, Superintendent, Milwaukee County House of Correction (HOC)

SUBJECT: From the Superintendent, House of Correction, requesting a Resolution Regarding the Temporary Assignment to a Higher Classification (TAHC) for Ms. Anita Kent and Ms. Monika Mangione of the House of Correction.

#### Issue

Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that the Milwaukee County Board of Supervisors approve an extension of temporary assignment beyond 180 days.

The House of Correction is requesting adoption of a resolution approving a TAHC extension for Ms. Anita Kent to continue to serve as Interim Fiscal I and for Ms. Monika Mangione to continue to serve as the Interim Fiscal II for the House of Correction.

#### Discussion

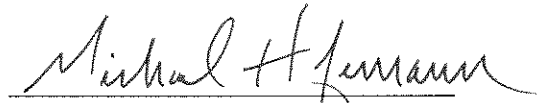
During 2013 several contracts and processes had been transferred to and must now be managed by the HOC. The aforementioned contracts and processes require additional fiscal staff to effectively address them. The processes include, but are not limited to, implementing and managing several requests for proposals (RFPs) for contract services (e.g., inmate food services, electronic monitoring/home detention, vending resources for staff and visitors to the HOC). The HOC is in the process of hiring the fiscal staff needed to address all critical and ancillary tasks; the hiring processes is ongoing, but the contracts and processes had to be addressed and managed immediately, which necessitated the temporary assignment to a higher classification for Ms. Anita Kent to address these additional fiscal tasks.

Moreover, when the management of the HOC was transferred back to a superintendent in May of 2013, the duties and responsibilities assigned to and addressed by Monika Manigone became more diverse and complex. These enhanced responsibilities are mission critical and have a direct impact on the revenue generated by the HOC and necessitated the move to a higher position classification. The position for which the temporary assignment to a higher classification is being made will be permanently assigned through the proper HR processes, but Ms. Mangione has been tasked and will address the duties of the higher classification until a permanent assignment is made.

Recommendation

It is recommended that the County Board of Supervisors extend the TAHCs for Ms. Anita Kent and Ms. Monika Mangione beyond 180 days until permanent assignments are made.

Respectfully Submitted,



Michael Hafemann, Superintendent  
Milwaukee County House of Correction

cc: County Executive Chris Abele  
Raisa Koltun, County Executive's Office  
Kelly Bablitch, County Board  
Don Tyler, Director, DAS  
Josh Fudge, Fiscal & Budget Administrator, DAS  
Steve Cady, Fiscal & Budget Analyst, County Board  
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