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(ITEM) From the Director, Department of Family Care, requesting authorization to abolish one position of Training Program Coordinator (title code 00045140, pay range 27) and to create one position of Quality Assurance Coordinator- Enrollment and Eligibility (title code To Be Determined, pay range 27), by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Milwaukee County Department of Family Care office has a vacant, funded position of Training Program Coordinator; and

WHEREAS, this position is no longer needed due to internal changes in how training and education protocols are developed and implemented in the Department of Family Care; and

WHEREAS, Enrollment and Eligibility is a core function of the Department and must be adequately staffed to ensure coordination and monitoring of all enrollments and disenrollments of members, as well as reconciliation of capitation discrepancies; and

WHEREAS, the Department has increased member enrollment and must increase staff in the Enrollment and Eligibility Division to maintain and enhance current systems; and

WHEREAS, the new position of Quality Assurance Coordinator (Enrollment and Eligibility) will develop and establish policies and procedures for the Enrollment and Eligibility Division to ensure the Department meets regulatory and professional standards; and

WHEREAS, the cost of the creation of the Quality Assurance Coordinator (Enrollment and Eligibility) position in the Milwaukee County Department of Family Care will be entirely offset by the abolishment of the Training Program Coordinator position; and

WHEREAS, the Department of Administrative Services, Office of Performance, Strategy, and Budget recommends that the request to create one position of Quality Assurance Coordinator- Enrollment and Eligibility (title code TBD, pay range 27) be approved; now, therefore,

BE IT RESOLVED, that the following position action is approved for the Department of Family Care:

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<u>Action</u>	<u>Title</u>	<u>No. of Positions</u>	<u>Pay Range</u>
Abolish	Training Program Coordinator	1	27
Create	Quality Assurance Coordinator (Enrollment and Eligibility)	1	27

jmj

06/17/14

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